



MILFORD CITY COUNCIL MEETING

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at the **Milford EMS Building, 880 North Main, Milford, Utah** for the purposes and at the time described below on **TUESDAY, JULY 19, 2016**.

REGULAR MEETING – 4:00 PM

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **RECOGNITION OF VISITOR'S RELATING TO CITY BUSINESS**
 - a. Scott Albrecht, Beaver County – Community Center Update
 - b. Jesse Ralphs, Sunrise Engineering – Water Project Update
3. **CONSENT ISSUES**
 - a. Bills and Payroll; Financial Report - June 2016; Minutes of June 21, 2016 Council Meeting; June 21, 2016 Public Hearing – Operating Budget FY 2016-2017; June 21, 2016 Public Hearing – Proposed Funding for Culinary Water Improvements; and June 21, 2016 Public Hearing – Selling Irrigation Water.
4. **NEW BUSINESS**
 - a. Approval of Hiring of Seasonal Crew Member
 - b. Approval of Equipment Rental Agreement between Milford City and Milford Wildlife Association
 - c. Approval of Water Use Agreement between Milford City and Blake Williams
 - d. Discuss Library Operations
5. **OLD BUSINESS**
 - a. Approval of Work Release for Water Project
 - b. Update on Burrow Blocker Machine
 - c. Surplus of Property: Presentation of Bids Received
6. **ORDINANCE AND RESOLUTIONS**
 - a. Resolution 15-2016 "Compensation and Salaries FY 2016-2017"
 - b. Resolution 16-2016 "Electronic Meetings"
 - c. Ordinance 4-2016 "Implementation of SERVLINE Leak Program"
7. **COMMENTS**
 - a. **Staff Member Reports and Comments**
 - i. Leo Kanell, City Attorney
 - ii. Makayla Bealer, City Administrator/Treasurer
 - iii. Monica Seifers, City Recorder
 - iv. Lisa Thompson, Administrative Assistant
 - v. Ben Stewart, City Foreman
 - b. **Council Member Reports and Comments**
 - i. Council Member Aaron Cox: Water, Public Safety and Law Enforcement, Beautification
 - ii. Council Member Wayne Hardy: Airport, Recreation and Parks, Beautification
 - iii. Council Member Russell Smith: Cemetery, Sewer
 - iv. Council Member Les Whitney: Planning and Zoning Commission, Buildings and Equipment
 - v. Council Member Terry Wiseman: Library, Streets
 - vi. Mayor Nolan Davis: Waste Management Board, Economic Development, Five County Steering, LIC Committee
8. **ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 14th day of July, 2016. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

MILFORD PROJECTS - CONCEPTUAL SCHEDULE																				
Task	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18
WATER PROJECT																				
Pre-Funding (Well Siting/PER/ER)																				
Submit Funding Application																				
Design Phase & Incidentals																				
Bid Phase																				
Construction Phase																				
Project Completion																				

Recommended Funding Plan:	
Interim Financing (Zions or Other) :	\$423,500.00
Term :	Aug 2016 - Jul 2017
USDA-RD Loan Closing :	~July 2017
USDA-RD Loan pays off Interim Financing	

MILFORD WATER PROJECT COSTS BY PHASE	
Preconstruction Phase	
Funding & Administration Services	\$25,000.00
USDA-RD PER	\$15,000.00
ER/EA	\$19,000.00
Cultural/Bio Surveys	\$16,000.00
Survey & Easement Prep	\$12,500.00
Engineering Design (Plans, Specs, Permitting)	\$171,000.00
Bid Phase Services (Well + Const)	\$20,000.00
Legal (In House & Bond Attorney)	\$15,000.00
40 Year Water Rights Plan	\$15,000.00
Water Rights Actions	\$10,000.00
Well Siting Study	\$20,000.00
Well PER/DWSP	\$18,000.00
Online GIS Services	\$3,000.00
Incidentals & Precon Contingency	\$64,000.00
Subtotal - Pre Loan Closing	\$423,500.00
Construction Phase	
Construction Contract	\$2,548,716.00
Construction Engineering Services	\$100,000.00
Subtotal Construction Phase	\$2,648,716.00
Total Project	\$3,072,216.00



State of Utah

GARY R. HERBERT
Governor

SPENCER J. COX
Lieutenant Governor

Department of
Environmental Quality

Alan Matheson
Acting Executive Director

DIVISION OF DRINKING WATER
Kenneth H. Bousfield, P.E.
Director

June 30, 2016

Milford City Water System
P.O. Box 69
Milford, Utah 84751

Dear Water System Manager:

Subject: 15 year service award

The Operator Certification Commission is recognizing the operators that have been certified for 15 years or longer by awarding a service pin to those operators that have met the criteria. The Commission would like to thank the Community and your water system for providing the training and resources to keep your operators certified. The members of your community have benefited from your efforts by being supplied with a safe and adequate supply of drinking water. Many times the efforts and countless hours that have gone into ensuring that the water served to your community is safe, goes unnoticed. The Operator Certification Commission would like commend you and let you know that your efforts are highly appreciated in supplying your community with the most precious resource of life, safe drinking water. We send this letter in the event you may want to recognize those operators that work for your water system that have been certified for more than 15 years. The name is: Benjamin Wayne Stewart.

Sincerely,

OPERATOR CERTIFICATION COMMISSION

A handwritten signature in blue ink that reads "D. Kim Dyches".

D. Kim Dyches
Secretary

UTAH LOCAL GOVERNMENTS TRUST

801.936.6400 800.748.4440 801.936.0300 utahtrust.gov



June 20, 2016

Mayor, Executive, or Manager
Milford City
P. O. Box 69
Milford, UT 84751

Dear Member,

At our Annual Meeting on May 19, 2016, I announced that our Board of Directors approved a \$2,000,000 dividend. This member dividend is made possible due to the Trust's outstanding performance and results. In addition, our Board approved \$1,000,000 to be applied immediately toward stabilizing member rates and reducing market volatility.

I am pleased to report that **Milford City** is eligible to receive **\$3,983.09** of this \$2,000,000 dividend. Thank you for your role in the success of the Trust.

Active members of the Trust's pooled programs as of October 1, 2016 will receive payment for their share of this distribution the first week in October. The amount that each member is eligible to receive is based on the individual member's historic premium contributions into the Trust's pooled programs, divided by total member premium contributions of the same. The result of this calculation is multiplied by \$2,000,000 to arrive at the member's dividend.

We thank you for your commitment and for the confidence you place in the Trust. We value our partnership and look forward to a bright future.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve", written over a horizontal line.

Steven A. Hansen, CEO

cc Board/Trustees/Executives

CITY OF MILFORD
COMBINED CASH INVESTMENT
JUNE 30, 2016

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - COMBINED	91,497.44
01-11310	PETTY CASH	200.00
01-11400	RETURNED CHECKS - CLEARING	99.34
01-11610	CASH-STATE TREASURER-COMBINED	763,247.81

	TOTAL COMBINED CASH	855,044.59
01-11810	ST TREAS-DESIGNATED-WATER	(52,722.25)
01-11815	ST TREAS-DESIGNATED-SEWER	(96,079.15)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(68,688.56)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(9,335.16)
01-11819	ST TREAS- RECREATION COMPLEX	(18,177.69)
01-11835	ST TREAS-RESTRICTED-BOND 808	(694.76)
01-11840	ST TREAS-RESTRICTED-MAIN 5030	(39,000.00)
01-11845	ST TREAS-RESTRICTED-MAIN 808	(65,000.00)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(74,005.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(22,526.00)
01-11900	TOTAL ALLOCATION TO OTHER FUND	(318,770.96)

	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	140,046.89
30	ALLOCATION TO DEBT SERVICE FUND	(146,518.00)
51	ALLOCATION TO WATER FUND	169,311.73
52	ALLOCATION TO SEWER FUND	155,938.34
54	ALLOCATION TO MUNICIPAL BUILDING AUTHORITY	(8.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	318,770.96
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(318,770.96)

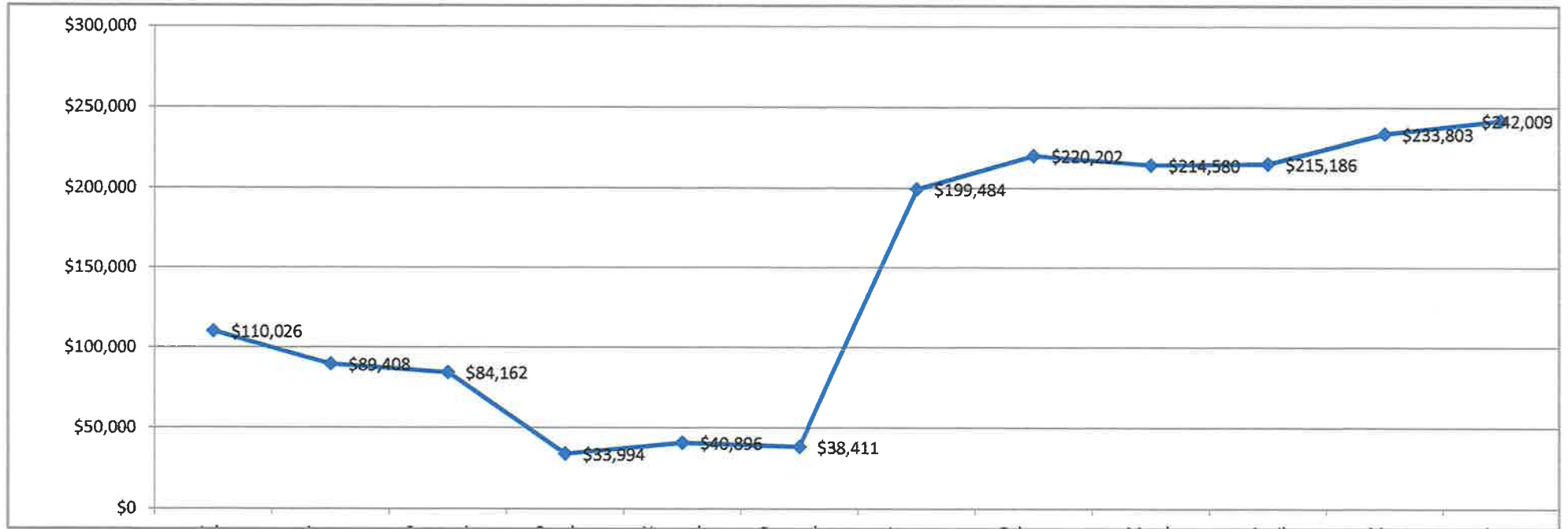
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2015-2016

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$0.00								\$50,039.01	\$2,543.21	\$44.78	\$47.35	\$47.90	\$52,722.25
Designated	W														
Sewer 111815	D	\$62,880.31	\$36.43	\$38.37	\$40.09	\$41.53	\$43.02	\$45.69	\$47.09	\$30,072.69	\$2,578.74	\$81.61	\$86.29	\$87.29	\$96,079.15
Designated	W														
General Fund 111816	D	\$13,195.88	\$189.30	\$206.80	\$205.89	\$244.78	\$245.12	\$272.29	\$236.68	\$50,198.55	\$2,781.02	\$277.19	\$320.27	\$314.79	\$68,688.56
Designated	W				\$3,783.32		\$755.94			\$81.91					
Library	D	\$9,383.61	\$5.43	\$5.73	\$3.66	\$140.24	\$3.41	\$115.67	\$3.82	\$3.93	\$4.15	\$248.48	\$4.93	\$191.99	\$5,492.88
Designated	W		\$3,068.12		\$1,381.00	\$586.00	\$1,982.46		\$1,190.00		\$175.00			\$1,835.19	
City Recreation 111818	D	\$39,003.64	\$20.81	\$21.93	\$23.94	\$3,017.86	\$23.93	\$1,853.20	\$26.68	\$2,339.83	\$31.21	\$1,720.78	\$35.85	\$174.79	\$38,076.68
Designated	W														
Recreation Complex	D	\$18,016.69	\$10.43	\$10.99	\$11.49	\$11.90	\$12.33	\$13.09	\$13.49	\$14.11	\$14.90	\$15.44	\$16.32	\$16.51	\$18,177.69
Restricted Cash - Water	W									\$39,390.00					
Bond 5030 111825	D	\$39,390.00													\$0.00
Restricted Cash - Sewer	W								\$65,305.24						
Bond 808 111835	D	\$65,000.00													\$694.76
Restricted Cash - Water	W														
Main 5030 111840	D	\$38,880.00													\$38,880.00
Restricted Cash - Sewer	W														
Main 808 111845	D	\$65,000.00													\$65,000.00
Restricted Cash - Water	W														
Bond 256 111850	D	\$0.00													\$0.00
Restricted Cash - Water	W							\$51,860.00							
Bond 3S024 111860	D	\$73,065.92	\$4,400.00		\$4,400.00	\$8,800.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00		\$8,800.00	\$74,005.92
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash - Sewer	W														
Bond 941 111870	D	\$0.00													\$0.00
Restricted Cash-Library	W							\$10,000.00							
Bond	D	\$22,518.00	\$834.00		\$834.00	\$1,668.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00		\$1,668.00	\$22,526.00
Restricted Cash	W														
Impact Fees - Water	D	\$17,151.03	\$5,001.23	\$13.51	\$14.93	\$1,291.62	\$16.02	\$17.02	\$17.54	\$18.34	\$19.36	\$20.07	\$21.22	\$1,298.97	\$24,901.06
Restricted Cash	W														
Impact Fees - Sewer	D	\$3,363.29	\$3,354.83	\$4.10	\$4.82	\$859.49	\$5.18	\$5.50	\$5.67	\$5.93	\$6.26	\$6.49	\$6.86	\$862.20	\$8,490.62
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$7,302.08	\$2,166.33	\$5.77	\$6.39	\$559.47	\$6.85	\$7.28	\$7.50	\$7.84	\$8.28	\$8.58	\$9.07	\$562.53	\$10,657.97
Designated	W													\$165.00	
Cemetery	D	\$215.92	\$0.13	\$0.13	\$0.14	\$0.14	\$0.15	\$0.16	\$0.16	\$0.17	\$0.18	\$0.19	\$0.20	\$0.05	\$52.72
Designated	W														
Streets	D	\$4,471.97	\$2.59	\$2.73	\$2.85	\$2.95	\$3.06	\$3.25	\$3.35	\$3.50	\$13.51	\$3.84	\$4.06	\$4.11	\$4,521.77
Designated	W														
Mayer Trust Fund	D	\$1,661.11	\$0.96	\$1.01	\$1.06	\$1.10	\$1.14	\$1.21	\$1.24	\$1.30	\$1.37	\$1.42	\$1.51	\$1.52	\$1,675.95
Designated	W		\$300.00				\$1,157.35								
Perpetual Care	D	\$11,239.70	\$6.33	\$6.67	\$6.97	\$127.30	\$126.86	\$127.37	\$127.69	\$8.04	\$8.49	\$188.95	\$9.46	\$69.63	\$10,596.11
Designated	W														
Dangerous Buildings	D	\$2,648.03	\$1.53	\$1.61	\$1.68	\$1.75	\$1.79	\$1.92	\$1.98	\$2.08	\$2.18	\$2.27	\$2.39	\$2.43	\$2,671.64
Designated	W		\$6,347.75					\$4.79							
4th of July Revenue	D	\$42,205.44			\$11,634.79							\$1,225.00		\$6,281.00	\$42,431.69
Designated	W								\$516.35						
Christmas Light Project	D	\$546.28					\$250.00	\$823.00						\$300.00	\$1,402.93
Designated	W														
Sheriff's Contract	D	\$56,659.55													\$56,659.55
Designated	W						\$15,740.00								
Digitization of Newspapers	D	\$7,880.00			\$2,000.00	\$3,510.00	\$2,350.00		\$100.00						\$100.00
Miscellaneous & Interest	W														
	D	-\$91,053.71	\$8,644.37		\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$5,000.00	\$5,000.00		\$10,000.00	\$22,590.66
Months Totals			\$14,958.83	\$319.35	\$19,028.38	\$29,692.33	-\$1,313.89	-\$43,344.14	-\$51,184.70	\$138,477.41	\$18,071.86	\$14,079.09	\$565.78	\$16,121.52	
State Treasury Bal		\$601,668.88	\$616,627.71	\$616,947.06	\$635,975.44	\$665,667.77	\$664,353.88	\$621,009.74	\$569,825.04	\$708,302.45	\$726,374.31	\$740,453.40	\$741,019.18	\$757,140.70	\$757,140.70

**Historical Fund Balance
City of Milford
Unaudited
2015-2016**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$121,507	\$110,026	\$89,408	\$84,162	\$33,994	\$40,896	\$38,411	\$199,484	\$220,202	\$214,580	\$215,186	\$233,803	\$242,009



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$1,894,044.14

Budget Revenue 2015-2016

\$1,851,084.68

Retained Earnings

\$94,702.21

\$333,195.24

\$242,009.33

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	140,046.89	
10-12100	ST TREAS-DESIGNATED-GEN FUND	70,199.01	
10-12110	ST TREAS-DESIGNATED-LIBRARY	9,335.16	
10-12140	ST TREAS-RECREATION COMPLEX	16,693.52	
10-12150	ST. TREAS-RESTRICTED-LIBRARY	113.46	
10-13110	ACCOUNTS RECEIVABLE	7,901.77	
10-13113	AR/CREDIT CARD, AIRPORT	(2,182.74)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	1,141.99	
10-13115	PROPERTY TAX RECEIVABLE	134,754.00	
10-15110	INVENTORY-AIRPORT FUEL	26,199.06	
	TOTAL ASSETS		404,202.12

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	32,810.80	
10-22220	FEDERAL WITHHOLDING PAYABLE	(43.15)	
10-22240	EMPLOYMENT SECURITY	(746.79)	
10-22250	WORKER COMPENSATION PAYABLE	(3,954.70)	
10-22300	RETIREMENT PAYABLE	(.02)	
10-22310	DISABILITY PAYABLE	(5.40)	
10-22500	HEALTH INSURANCE PAYABLE	(666.24)	
10-22600	401 K PAYABLE	2.82	
10-22700	MISC. PAYROLL DEDUCTIONS	41.47	
	TOTAL LIABILITIES		27,438.79

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	134,754.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	42,276.07	
	REVENUE OVER EXPENDITURES - YTD	199,733.26	
	BALANCE - CURRENT DATE	242,009.33	
	TOTAL FUND EQUITY		376,763.33
	TOTAL LIABILITIES AND EQUITY		404,202.12

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	124,319.15	134,754.00	10,434.85	92.3
10-31-200 PROPERTY TAXES-DELINQUENT	.00	8,363.12	10,000.00	1,636.88	83.6
10-31-300 SALES AND USE TAX	.00	279,155.12	295,000.00	15,844.88	94.6
10-31-400 CABLEVISION FRANCHISE TAX	.00	803.64	1,000.00	196.36	80.4
10-31-402 PACIFICORP FRANCHISE TAX	.00	156,814.76	140,000.00	(16,814.76)	112.0
10-31-403 QUESTAR FRANCHISE TAX	.00	37,247.93	35,000.00	(2,247.93)	106.4
10-31-408 TELECOMMUNICATIONS TAX REVENUE	.00	23,139.83	30,000.00	6,860.17	77.1
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	.00	35,979.55	25,000.00	(10,979.55)	143.9
TOTAL TAXES	.00	665,823.10	670,754.00	4,930.90	99.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	6,205.00	5,500.00	(705.00)	112.8
10-32-210 BUILDING PERMITS	.00	9,729.78	6,000.00	(3,729.78)	162.2
10-32-220 IMPACT FEES - GENERAL FUND	.00	1,105.70	1,085.00	(20.70)	101.9
10-32-230 OTHER DEVELOPMENT REVENUE	.00	460.00	1,000.00	540.00	46.0
TOTAL LICENSES AND PERMITS	.00	17,500.48	13,585.00	(3,915.48)	128.8
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	35,200.00	35,200.00	.00	100.0
10-33-560 CLASS "C" ROAD FUNDS	.00	72,948.23	72,000.00	(948.23)	101.3
10-33-700 AIRPORT GRANT REVENUE	.00	416,699.68	416,699.68	.00	100.0
10-33-701 LIBRARY GRANT REVENUE	.00	5,400.00	6,438.00	1,038.00	83.9
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	5,000.00	5,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	530,247.91	535,337.68	5,089.77	99.1

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	955.00	1,000.00	45.00	95.5
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,195.00	1,400.00	205.00	85.4
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	2,925.00	3,000.00	75.00	97.5
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	3,456.38	3,500.00	43.62	98.8
10-34-607 CITY RECREATION-BABE RUTH	.00	3,503.67	2,000.00	(1,503.67)	175.2
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,130.00	750.00	(380.00)	150.7
10-34-609 CITY RECREATION - WRESTLING	.00	1,435.00	1,435.00	.00	100.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	3,470.00	3,470.00	.00	100.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	8,727.33	5,500.00	(3,227.33)	158.7
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	2,245.00	2,200.00	(45.00)	102.1
10-34-650 CITY RECREATION - TRACK/FIELD	.00	700.00	1,000.00	300.00	70.0
10-34-720 GOLF FEES	.00	3,000.00	3,000.00	.00	100.0
10-34-730 SWIM FEES	.00	12,392.75	10,000.00	(2,392.75)	123.9
10-34-732 SWIM POOL - COUNTY M&O	.00	104,203.00	104,203.00	.00	100.0
10-34-760 JULY 4TH REVENUE	.00	18,064.76	18,000.00	(64.76)	100.4
10-34-770 CHRISTMAS LIGHT PROJECT	.00	1,495.00	2,500.00	1,005.00	59.8
10-34-810 SALE OF CEMETERY LOTS	.00	2,960.00	3,000.00	40.00	98.7
10-34-820 PERPETUAL CARE	.00	780.00	1,000.00	220.00	78.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	2,200.00	2,500.00	300.00	88.0
10-34-840 COLLECTION COSTS - GARBAGE	.00	84,068.17	85,000.00	931.83	98.9
10-34-900 AIRPORT COUNTY DONATION	.00	1,000.00	1,000.00	.00	100.0
10-34-910 AIRPORT FUEL SALES	.00	63,910.93	60,000.00	(3,910.93)	106.5
10-34-920 HANGER AND TIE DOWN	.00	7,520.00	6,000.00	(1,520.00)	125.3
TOTAL CHARGES FOR SERVICES	.00	332,061.99	322,308.00	(9,753.99)	103.0
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	.00	40,410.41	40,000.00	(410.41)	101.0
TOTAL MISCELLANEOUS REVENUE	.00	40,410.41	40,000.00	(410.41)	101.0
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	.00	3,984.23	2,500.00	(1,484.23)	159.4
10-38-400 LIBRARY FINES AND FEES	.00	1,063.01	1,000.00	(63.01)	106.3
10-38-500 SUMMER READING DONATIONS	.00	1,345.00	600.00	(745.00)	224.2
10-38-900 MISCELLANEOUS REVENUE	.00	301,608.01	265,000.00	(36,608.01)	113.8
TOTAL INTEREST/OTHER	.00	308,000.25	269,100.00	(38,900.25)	114.5
TOTAL FUND REVENUE	.00	1,894,044.14	1,851,084.68	(42,959.46)	102.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	.00	24,000.00	24,000.00	.00	100.0
10-41-130 BENEFITS - MAYOR AND COUNCIL	.00	2,740.40	3,000.00	259.60	91.4
TOTAL LEGISLATIVE	.00	26,740.40	27,000.00	259.60	99.0
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	.00	43,008.53	42,686.02	(322.51)	100.8
10-43-111 SALARIES & WAGES - ADMIN ASST	.00	16,499.03	15,912.00	(587.03)	103.7
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	.00	34,459.92	35,131.34	671.42	98.1
10-43-131 BENEFITS - ADMIN ASST	.00	1,504.51	1,600.00	95.49	94.0
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	1,488.40	1,500.00	11.60	99.2
10-43-215 DOT DRUG PROGRAM	.00	225.00	350.00	125.00	64.3
10-43-220 NOTICES AND PUBLICATIONS	79.80	935.40	1,500.00	564.60	62.4
10-43-230 TRAVEL AND CONFERENCES	.00	4,204.34	6,000.00	1,795.66	70.1
10-43-240 OFFICE SUPPLIES AND EXPENSE	.00	13,575.54	13,000.00	(575.54)	104.4
10-43-241 PROGRAMING AND EQUIPMENT	722.27	22,958.49	25,727.93	2,769.44	89.2
10-43-243 TREE BOARD EXPENSE	.00	573.82	1,000.00	426.18	57.4
10-43-244 ECONOMIC DEVELOPMENT	.00	10,000.00	10,000.00	.00	100.0
10-43-270 UTILITIES - OFFICE	.00	6,568.52	9,500.00	2,931.48	69.1
10-43-272 UTILITIES - TELEVISION	.00	242.30	330.00	87.70	73.4
10-43-280 TELEPHONE - OFFICE	281.45	3,990.89	5,000.00	1,009.11	79.8
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	10,800.00	12,000.00	1,200.00	90.0
10-43-510 INSURANCE AND BONDS	.00	43,990.01	42,000.00	(1,990.01)	104.7
10-43-610 MISCELLANEOUS - GENERAL FUND	.00	258,258.73	260,000.00	1,741.27	99.3
10-43-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	20,000.00	20,000.00	.0
TOTAL ADMINISTRATIVE	1,083.52	473,283.43	503,237.29	29,953.86	94.1
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	11,062.50	11,500.00	437.50	96.2
10-50-320 ATTORNEY RETAINER	500.00	6,000.00	6,000.00	.00	100.0
10-50-321 LEGAL FEES	812.50	2,850.00	2,000.00	(850.00)	142.5
10-50-340 FIRE CONTROL CONTRIBUTION	.00	1,800.00	1,800.00	.00	100.0
10-50-350 BUILDING INSPECTIONS	.00	6,728.10	8,000.00	1,271.90	84.1
10-50-360 SMALL CLAIMS FEES	.00	142.50	170.00	27.50	83.8
10-50-380 SHERIFF'S CONTRACT	.00	135,982.92	135,982.92	.00	100.0
10-50-390 ANIMAL CONTROL CONTRIBUTION	.00	10,116.42	11,050.00	933.58	91.6
TOTAL NON-DEPARTMENTAL	1,312.50	174,682.44	176,502.92	1,820.48	99.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-270 UTILITIES - SENIOR CITIZEN CEN	.00	4,395.21	4,500.00	104.79	97.7
10-51-480 REPAIRS AND MAIN - BUILDINGS	5.29	8,236.91	10,000.00	1,763.09	82.4
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	48.98	210.05	1,200.00	989.95	17.5
TOTAL GENERAL GOVERNMENTAL BUILDINGS	54.27	12,842.17	15,700.00	2,857.83	81.8
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	11,132.46	10,600.00	(532.46)	105.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	1,270.44	1,200.00	(70.44)	105.9
10-61-230 FUEL - STREETS	.00	3,852.31	6,500.00	2,647.69	59.3
10-61-480 STREETS - OIL AND CHIPS	.00	57,000.00	57,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	123.17	16,176.31	17,000.00	823.69	95.2
10-61-482 STREETS - EQUIPMENT	59.96	10,637.47	11,500.00	862.53	92.5
10-61-483 STREETS - LIGHTS	2,117.83	26,507.31	27,000.00	492.69	98.2
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	19,470.33	20,000.00	529.67	97.4
TOTAL STREETS DEPARTMENT	2,300.96	146,046.63	150,800.00	4,753.37	96.9
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	.00	8,380.41	8,299.20	(81.21)	101.0
10-70-111 SALARIES & WAGES - PART TIME	.00	7,438.50	13,000.00	5,561.50	57.2
10-70-130 BENEFITS - PARKS REG	.00	7,795.07	7,735.39	(59.68)	100.8
10-70-131 BENEFITS - PARKS	.00	683.41	1,300.00	616.59	52.6
10-70-250 EQUIPMENT SUPPLIES & MAIN.	88.12	4,533.69	5,000.00	466.31	90.7
10-70-260 PARKS MAINTENANCE	22.80	2,331.41	2,500.00	168.59	93.3
10-70-610 CABOOSE PARK EXPENDITURES	.00	409.00	500.00	91.00	81.8
10-70-620 RECREATION COMPLEX EXPENSE	48.22	4,717.51	5,000.00	282.49	94.4
10-70-630 CEMETERY MAINTENANCE	.00	1,423.11	4,000.00	2,576.89	35.6
10-70-640 PAVILION EXPENSE	68.43	204.40	250.00	45.60	81.8
10-70-650 VETERAN'S PARK EXPENDITURES	.00	1,248.30	1,500.00	251.70	83.2
10-70-660 MILFORD LIONS CONTRIBUTION	.00	3,000.00	3,000.00	.00	100.0
TOTAL PARKS	227.57	42,164.81	52,084.59	9,919.78	81.0
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	259.74	4,614.10	3,500.00	(1,114.10)	131.8
10-71-430 GARBAGE - COLLECTION FEES	.00	74,097.69	84,000.00	9,902.31	88.2
TOTAL GARBAGE COLLECTION	259.74	78,711.79	87,500.00	8,788.21	90.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	.00	1,092.00	1,092.00	.00	100.0
10-72-130 BENEFITS - RECREATION	.00	124.59	150.00	25.41	83.1
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	1,094.00	1,100.00	6.00	99.5
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,371.91	1,400.00	28.09	98.0
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	2,881.55	2,500.00	(381.55)	115.3
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	777.00	800.00	23.00	97.1
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	3,464.70	3,500.00	35.30	99.0
10-72-257 CITY RECREATION-BABE RUTH	15.97	3,768.99	2,000.00	(1,768.99)	188.5
10-72-258 CITY RECREATION-VOLLEYBALL	.00	707.56	750.00	42.44	94.3
10-72-259 CITY RECREATION-WRESTLING	.00	1,857.00	2,000.00	143.00	92.9
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	3,415.00	3,500.00	85.00	97.6
10-72-262 CITY RECREATION - CAL RIPKEN	31.96	8,526.19	5,500.00	(3,026.19)	155.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	527.75	1,500.00	972.25	35.2
10-72-264 CITY RECREATION-TRACK/FIELD	.00	252.00	700.00	448.00	36.0
10-72-270 UTILITIES - BALL PARK	.00	.00	2,000.00	2,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	638.35	750.00	111.65	85.1
10-72-550 JULY 4TH EXPENSE	2,743.20	18,436.17	21,000.00	2,563.83	87.8
10-72-560 CONCESSION EXPENSE	.00	527.74	550.00	22.26	96.0
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	2,673.82	2,700.00	26.18	99.0
TOTAL RECREATION	2,791.13	52,136.32	53,492.00	1,355.68	97.5

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	.00	8,135.78	8,000.00	(135.78)	101.7
10-73-130 BENEFITS - GOLF COURSE	.00	930.37	800.00	(130.37)	116.3
10-73-250 REPAIRS AND MAINTENANCE	84.87	4,535.15	5,000.00	464.85	90.7
10-73-270 UTILITIES - GOLF COURSE	355.10	2,040.49	3,200.00	1,159.51	63.8
10-73-480 EQUIPMENT & SUPPLIES	.00	280.17	500.00	219.83	56.0
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	9,762.48	9,762.48	.00	100.0
TOTAL GOLF FUND	439.97	25,684.44	27,262.48	1,578.04	94.2

SWIMMING POOL

10-74-110 SALARIES & WAGES-MANAGER	.00	3,597.64	5,000.00	1,402.36	72.0
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	17,905.76	26,000.00	8,094.24	68.9
10-74-130 BENEFITS-MANAGER	.00	411.14	800.00	388.86	51.4
10-74-131 BENEFITS - LIFEGUARDS	.00	2,046.41	2,250.00	203.59	91.0
10-74-250 EQUIPMENT SUPPLIES & MAIN.	1,145.73	8,339.66	8,000.00	(339.66)	104.3
10-74-270 UTILITIES - SWIMMING POOL	.00	11,168.16	10,000.00	(1,168.16)	111.7
10-74-280 TELEPHONE - SWIMMING POOL	109.78	223.00	300.00	77.00	74.3
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	29.05	366.16	2,000.00	1,633.84	18.3
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	15,414.23	49,853.00	34,438.77	30.9
TOTAL SWIMMING POOL	1,284.56	59,472.16	104,203.00	44,730.84	57.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	.00	16,451.84	19,094.40	2,642.56	86.2
10-75-111 SALARIES & WAGES - PART TIME	.00	16,477.14	14,200.00	(2,277.14)	116.0
10-75-130 BENEFITS - LIBRARIAN	.00	1,887.67	1,900.00	12.33	99.4
10-75-131 BENEFITS - PART TIME	.00	1,872.90	1,500.00	(372.90)	124.9
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	319.35	400.00	80.65	79.8
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	1,224.55	1,200.00	(24.55)	102.1
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	857.47	900.00	42.53	95.3
10-75-252 BOOK PURCHASE - LIBRARY	.00	3,000.00	3,000.00	.00	100.0
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	4,995.99	5,000.00	4.01	99.9
10-75-254 SUMMER READING EXPENSE	.00	1,151.26	600.00	(551.26)	191.9
10-75-270 UTILITIES - LIBRARY	.00	3,922.33	4,700.00	777.67	83.5
10-75-280 TELEPHONE - LIBRARY	117.71	1,530.23	1,200.00	(330.23)	127.5
10-75-290 UTILITIES- INTERNET	95.25	1,238.25	1,140.00	(98.25)	108.6
10-75-470 LIBRARY GRANT- CLEF	.00	6,495.29	6,438.00	(57.29)	100.9
10-75-480 LIBRARY GRANT EXPENDITURES	.00	4,979.08	5,000.00	20.92	99.6
10-75-610 MISCELLANEOUS - LIBRARY	.00	593.22	600.00	6.78	98.9
10-75-740 CAPITAL OUTLAY - EQUIPMENT	7,315.00	10,045.61	10,050.00	4.39	100.0
10-75-910 TRANSFER TO MBA FUND	.00	10,000.00	10,000.00	.00	100.0
TOTAL LIBRARY	7,527.96	87,042.18	86,922.40	(119.78)	100.1
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	.00	6,654.15	7,200.00	545.85	92.4
10-76-131 BENEFITS - PART TIME	.00	1,199.41	1,200.00	.59	100.0
10-76-230 TRAVEL AND CONFERENCES	.00	235.84	500.00	264.16	47.2
10-76-250 REPAIRS AND MAINTENANCE	22.99	10,009.79	10,000.00	(9.79)	100.1
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	436,574.78	437,000.00	425.22	99.9
10-76-270 UTILITIES - AIRPORT	204.32	2,841.92	2,500.00	(341.92)	113.7
10-76-280 TELEPHONE - AIRPORT	113.19	1,399.35	1,800.00	400.65	77.7
10-76-290 CREDIT CARD PROCESSING FEE	.00	2,624.52	3,000.00	375.48	87.5
10-76-481 FUEL PURCHASE - JET A	.00	19,749.10	30,000.00	10,250.90	65.8
10-76-482 FUEL PURCHASE - 100 LL	.00	32,627.27	50,000.00	17,372.73	65.3
10-76-610 MISCELLANEOUS - AIRPORT	.00	1,587.98	3,000.00	1,412.02	52.9
TOTAL AIRPORT	340.50	515,504.11	546,200.00	30,695.89	94.4
TOTAL FUND EXPENDITURES	17,622.68	1,694,310.88	1,830,904.68	136,593.80	92.5
NET REVENUE OVER EXPENDITURES	(17,622.68)	199,733.26	20,180.00	(179,553.26)	989.8

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	(146,518.00)	
30-12120	ST. TREAS CIB LIBRARY		22,518.00	
30-14150	PROPERTY HELD FOR SALE		97,249.66	
TOTAL ASSETS			(26,750.34)

LIABILITIES AND EQUITY

LIABILITIES

30-23100	DUE FROM OTHER FUNDS		122,293.02	
TOTAL LIABILITIES				122,293.02

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
30-29610	FUND BALANCE-RESERVED-SID		68,076.46	
30-29800	BEGINNING OF YEAR	(217,119.82)	
REVENUE OVER EXPENDITURES - YTD				
BALANCE - CURRENT DATE			(149,043.36)
TOTAL FUND EQUITY			(149,043.36)
TOTAL LIABILITIES AND EQUITY			(26,750.34)

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	169,311.73	
51-12100	ST TREAS-DESIGNATED-WATER	52,722.25	
51-12120	ST TREAS-RESTRICTED-BOND S3054	69,605.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	94,444.14	
51-13110	ACCOUNTS RECEIVABLE	40,471.95	
51-13900	DUE FROM OTHER FUNDS	126,730.82	
51-14200	DEFERRED OUTFLOW OF RESOURCES	7,467.29	
51-15100	NET PENSION ASSET	111.08	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,455,341.01	
51-16510	MACHINERY AND EQUIPMENT	58,633.51	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,666,082.41)	
TOTAL ASSETS			1,472,320.51

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	6,106.72	
51-21320	DEPOSITS PAYABLE	15,633.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	17,384.76	
51-21400	DEFERRED REVENUE	9,000.00	
51-25200	LOAN PAYABLE 35024	321,000.00	
51-25500	WATER FUND INTEREST PAYABLE	5,558.70	
51-25700	NET PENSION LIABILITY	31,033.86	
TOTAL LIABILITIES			405,717.04

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	4,136.22	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	61,139.44	
51-29800	RETAINED EARNINGS-WATER FUND	629,470.51	
51-29900	RETAINED EARNINGS-DESIGNATED	202,500.06	
	REVENUE OVER EXPENDITURES - YTD	169,357.24	
BALANCE - CURRENT DATE		1,062,467.25	
TOTAL FUND EQUITY			1,066,603.47
TOTAL LIABILITIES AND EQUITY			1,472,320.51

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	.00	489,238.93	356,000.00	(133,238.93)	137.4
51-37-200 WATER CONNECTION FEES	.00	206.38	1,000.00	793.62	20.6
51-37-201 IMPACT FEES	.00	2,552.70	2,500.00	(52.70)	102.1
51-37-300 PENALTIES & FORFEITURES	.00	2,708.35	3,500.00	791.65	77.4
51-37-600 INTEREST - WATER FUND	.00	327.79	200.00	(127.79)	163.9
TOTAL OPERATING REVENUE	.00	495,034.15	363,200.00	(131,834.15)	136.3
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	21,696.25	2,000.00	(19,696.25)	1084.8
TOTAL INTEREST - OTHER	.00	21,696.25	2,000.00	(19,696.25)	1084.8
TOTAL FUND REVENUE	.00	516,730.40	365,200.00	(151,530.40)	141.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	.00	51,264.05	50,929.64	(334.41)	100.7
51-40-111 SALARIES & WAGES-OPERATOR A&B	.00	32,481.65	33,196.80	715.15	97.9
51-40-112 SALARIES & WAGES-UTILITY CLERK	.00	18,893.87	18,731.58	(162.29)	100.9
51-40-130 BENEFITS - FOREMAN	.00	37,489.44	37,753.14	263.70	99.3
51-40-131 BENEFITS - OPERATOR A & B	.00	30,577.29	30,941.54	364.25	98.8
51-40-134 BENEFITS - UTILITY CLERK	.00	16,458.89	16,608.89	150.00	99.1
51-40-230 WATER FUEL	.00	3,840.81	6,000.00	2,159.19	64.0
51-40-250 EQUIPMENT SUPPLIES & MAIN.	260.93	32,432.41	32,000.00	(432.41)	101.4
51-40-270 UTILITIES - CULINARY	5,604.58	43,380.72	40,000.00	(3,380.72)	108.5
51-40-271 UTILITIES-PRESSURE PUMP	.00	9,223.14	8,200.00	(1,023.14)	112.5
51-40-273 UTILITIES-IRRIGATION	.00	6,367.46	6,000.00	(367.46)	106.1
51-40-280 TELEPHONE - WATER	71.87	1,266.35	1,200.00	(66.35)	105.5
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	110.04	1,507.04	2,000.00	492.96	75.4
51-40-311 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
51-40-481 METER SUPPLIES AND MAINTENANCE	25.98	2,530.25	3,000.00	469.75	84.3
51-40-510 TRAVEL AND CONFERENCE	.00	1,000.00	1,000.00	.00	100.0
51-40-610 MISCELLANEOUS EXPENSE	.00	1,066.04	1,500.00	433.96	71.1
51-40-630 WATER MASTER PLAN	.00	42,500.00	42,500.00	.00	100.0
51-40-650 DEPRECIATION	.00	.00	50,000.00	50,000.00	.0
51-40-812 BOND RL 5030 INTEREST	.00	390.00	390.00	.00	100.0
51-40-813 BOND 3S024 INTEREST	.00	10,860.00	10,860.00	.00	100.0
51-40-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	39,000.00	39,000.00	.0
TOTAL EXPENDITURES	6,073.40	347,373.16	435,811.59	88,438.43	79.7
TOTAL FUND EXPENDITURES	6,073.40	347,373.16	435,811.59	88,438.43	79.7
NET REVENUE OVER EXPENDITURES	(6,073.40)	169,357.24	(70,611.59)	(239,968.83)	239.8

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	155,938.34	
52-12110	ST. TREAS-DESIGNATED SEWER	96,079.15	
52-12160	ST. TREAS-RESTRICTED BOND 808	694.76	
52-13110	ACCOUNTS RECEIVABLE	27,784.38	
52-13900	DUE FROM OTHER FUNDS	119,562.20	
52-14200	DEFERRED OUTFLOW OF RESOURCES	7,464.63	
52-15100	NET PENSION ASSET	111.04	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,132,234.26	
52-16510	MACHINERY AND EQUIPMENT	125,761.11	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,559,465.85)	
TOTAL ASSETS			1,194,864.44

LIABILITIES AND EQUITY

LIABILITIES

52-21310	ACCOUNTS PAYABLE	119.56	
52-21330	ACCRUED EMPLOYEE BENEFITS	15,985.91	
52-21400	DEFERRED REVENUE	9,000.00	
52-25700	NET PENSION LIABILITY	31,022.82	
TOTAL LIABILITIES			56,128.29

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	4,134.75	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	71,714.23	
52-29800	RETAINED EARNINGS-SEWER FUND	861,507.25	
52-29900	RETAINED EARNINGS-DESIGNATED	128,880.31	
	REVENUE OVER EXPENDITURES - YTD	72,499.61	
BALANCE - CURRENT DATE		1,134,601.40	
TOTAL FUND EQUITY			1,138,736.15
TOTAL LIABILITIES AND EQUITY			1,194,864.44

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	.00	266,716.46	260,000.00	(6,716.46)	102.6
52-37-201 IMPACT FEES	.00	1,708.98	2,500.00	791.02	68.4
52-37-600 INTEREST - SEWER FUND	.00	698.84	1,000.00	301.16	69.9
TOTAL OPERATING REVENUE	.00	269,124.28	263,500.00	(5,624.28)	102.1
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	50.00	.00	(50.00)	.0
TOTAL INTEREST - OTHER	.00	50.00	.00	(50.00)	.0
TOTAL FUND REVENUE	.00	269,174.28	263,500.00	(5,674.28)	102.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	.00	48,580.85	48,261.76 (319.09)	100.7
52-40-111 SALARIES & WAGES-OPERATOR A&B	.00	25,141.24	24,897.60 (243.64)	101.0
52-40-114 SALARIES & WAGES-UTILITY CLERK	.00	18,893.86	18,731.58 (162.28)	100.9
52-40-130 BENEFITS - OPERATOR A & B	.00	23,136.25	23,206.15	69.90	99.7
52-40-131 BENEFITS - LEADMAN	.00	36,665.15	36,904.65	239.50	99.4
52-40-134 BENEFITS - UTILITY CLERK	.00	16,458.18	16,608.89	150.71	99.1
52-40-230 FUEL - SEWER	.00	3,840.81	5,000.00	1,159.19	76.8
52-40-250 EQUIPMENT SUPPLIES & MAIN	92.83	4,878.80	7,000.00	2,121.20	69.7
52-40-270 UTILITIES-ELECTRICAL & GAS	26.73	8,043.83	7,500.00 (543.83)	107.3
52-40-280 TELEPHONE - SEWER	.00	333.10	600.00	266.90	55.5
52-40-310 LEGAL AND AUDIT SERVICES	.00	3,843.75	4,000.00	156.25	96.1
52-40-510 TRAVEL AND CONFERENCE	.00	724.60	1,000.00	275.40	72.5
52-40-610 MISCELLANEOUS EXPENSES	.00	6,134.25	6,100.00 (34.25)	100.6
52-40-650 DEPRECIATION	.00	.00	60,000.00	60,000.00	.0
52-40-920 TRANSFER TO DEBT SERVICE FUND	.00	.00	65,000.00	65,000.00	.0
TOTAL EXPENDITURES	119.56	196,674.67	324,810.63	128,135.96	60.6
TOTAL FUND EXPENDITURES	119.56	196,674.67	324,810.63	128,135.96	60.6
NET REVENUE OVER EXPENDITURES	(119.56)	72,499.61	(61,310.63)	(133,810.24)	118.3

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

MUNICIPAL BUILDING AUTHORITY

ASSETS

54-11900	CASH - COMBINED FUND	(8.00)	
54-12100	ST TREAS-RESTRICTED BOND		834.00	
54-12110	ST TREAS CIB LIBRARY	(826.00)	
TOTAL ASSETS				.00

LIABILITIES AND EQUITY

LIABILITIES

54-25100	BONDS PAYABLE	(10,000.00)	
TOTAL LIABILITIES				(10,000.00)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
REVENUE OVER EXPENDITURES - YTD		10,000.00		
BALANCE - CURRENT DATE		10,000.00		
TOTAL FUND EQUITY			10,000.00	
TOTAL LIABILITIES AND EQUITY			.00	

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
54-39-100 TRANSFER FROM GENERAL FUND	.00	10,000.00	.00	(10,000.00)	.0
TOTAL SOURCE 39	.00	10,000.00	.00	(10,000.00)	.0
TOTAL FUND REVENUE	.00	10,000.00	.00	(10,000.00)	.0
NET REVENUE OVER EXPENDITURES	.00	10,000.00	.00	(10,000.00)	.0

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2016

FUND 55

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
55-37-100 TRANSFER FROM GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
55-37-200 TRANSFER FROM WATER FUND	.00	.00	39,000.00	39,000.00	.0
55-37-300 TRANSFER FROM SEWER FUND	.00	.00	65,000.00	65,000.00	.0
TOTAL SOURCE 37	.00	.00	124,000.00	124,000.00	.0
TOTAL FUND REVENUE	.00	.00	124,000.00	124,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	124,000.00	124,000.00	.0

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	802,160.31	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,756,133.93	
91-16410	OFFICE FURNITURE AND EQUIPMENT	67,948.26	
91-16510	MACHINERY AND EQUIPMENT	357,436.93	
91-16610	AUTOMOBILES AND TRUCKS	54,129.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	369,412.64	
91-16810	WIP	85,600.00	
	TOTAL ASSETS		4,753,031.43

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	652,156.02	
91-29850	ADDITIONS - CURRENT YEAR	4,100,875.41	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE	4,753,031.43	
	TOTAL FUND EQUITY		4,753,031.43
	TOTAL LIABILITIES AND EQUITY		4,753,031.43

CITY OF MILFORD
BALANCE SHEET
JUNE 30, 2016

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

315,449.30

TOTAL ASSETS

315,449.30

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

12,452.84

95-21700 FAIRWAY MOWER LEASE

9,503.14

95-25102 BONDS PAYABLE -CIB LIBRARY

260,000.00

95-25700 NET PENSION LIABILITY

33,493.32

TOTAL LIABILITIES

315,449.30

TOTAL LIABILITIES AND EQUITY

315,449.30

Milford Municipal Airport Monthly Fuel Analysis Month June 2016

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
6/1/2016	\$76.50	15		0						
6/2/2016	\$61.25	12.01		0					\$2.49	\$74.01
6/3/2016	\$308.31	60.06		0					\$1.99	\$59.26
6/4/2016	\$257.96	50.58		0					\$9.96	\$296.35
6/5/2016	\$319.92	62.73		0					\$8.38	\$249.58
6/6/2016	\$0.00	0		0					\$10.40	\$309.52
6/7/2016	\$103.22	20.24		0						\$0.00
6/8/2016		0	\$190.04	50.01					\$3.35	\$99.87
6/9/2016	\$192.02	37.65							\$6.18	\$183.86
6/10/2016	\$159.43	31.26		0					\$6.24	\$185.78
6/11/2016		0		0					\$5.18	\$154.25
6/12/2016	\$153.05	30.01		0						\$0.00
6/13/2016		0		0					\$4.97	\$148.08
6/14/2016		0		0						\$0.00
6/15/2016		0		0						\$0.00
6/16/2016		0		0						\$0.00
6/17/2016		0		0						\$0.00
6/18/2016		0		0						\$0.00
6/19/2016	\$98.84	19.38		0						\$0.00
6/20/2016		0		0					\$3.21	\$95.83
6/21/2016	\$84.35	17.04	\$649.00	170.79						\$0.00
6/22/2016		0	\$541.69	142.55					\$23.83	\$709.52
6/23/2016	\$233.49	47.17		0					\$17.60	\$524.09
6/24/2016		0		0					\$7.59	\$225.90
6/25/2016		0		0						\$0.00
6/26/2016		0		0						\$0.00
6/27/2016		0		0						\$0.00
6/28/2016	\$940.40	189.98		0						\$0.00
6/29/2016	\$139.74	28.23		0					\$30.56	\$909.84
6/30/2016	\$149.00	30.1		0						\$139.74
										\$149.00
										\$0.00
	\$3,275.48	651.44	\$1,380.73	363.35	\$0.00	\$0.00	\$0.00	\$0.00	\$141.93	\$4,514.28

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
	2495.00	Jet A 100 LL

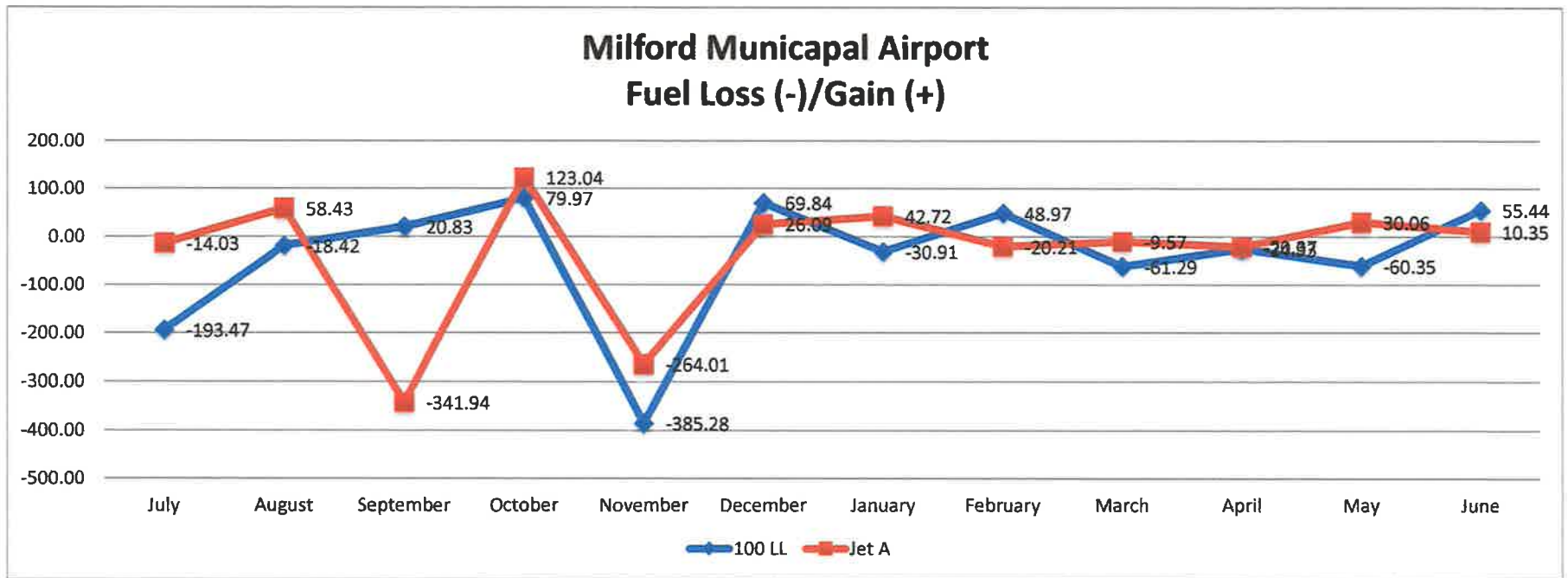
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$4,656.21			-\$2,319.44
	\$4,519.51	CC Rem	\$2,336.77
	\$0.00	Cash	-\$2,182.74
			-\$2,182.74

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	2065.00	2495.00	651.44	3908.56	3984.00	55.44	\$4.08	\$16,093.84
Jet A	2727.00	0.00	363.35	2363.65	2374.00	10.35	\$2.51	\$5,958.74
Total	4792.00	2495.00	1014.79	6272.21	6338.00	65.79		\$22,052.58

Milford Municipal Airport Fuel Loss/Gain 2015-2016

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-193.47	-18.42	20.83	79.97	-385.28	69.84	-30.91	48.97	-61.29	-24.93	-60.35	55.44
Jet A	-14.03	58.43	-341.94	123.04	-264.01	26.09	42.72	-20.21	-9.57	-20.37	30.06	10.35



9/22/15 Bart reported that the fuel dispenser read 191.64 gallons however we only sold 19.97. We locked the JET A fuel dispensers and put in a service call on the JET A Dispenser.

We figure someone stole roughly 177 gallons of Jet A Fuel. The Jet A Dispenser will remain out of service until the problem is fixed to prevent anymore fuel from being stole. After having Westech onsite the Jet A Dispensers pulsifer board has burned out. It not covered by warranty-MB

Milford City Council Meeting
Tuesday, June 21, 2016, 4:00 P.M.
Milford EMS Center, 880 North Main Street
Milford, Utah 84751

Members Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Les Whitney, Russell Smith, and Terry Wiseman

Absent: None

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell

Visitors (Official Roster): Jesse Ralphs, Brent Harris, Blake Williams, Bryan Sherwood, Richard Mayer, John Carter, Riley Rose, Justin Finch, Scott Williams, Joe Leko, Mitch Dalton, Brandon Yardley, Wayne W. Wiseman.

Call to Order

Mayor Nolan Davis called the meeting to order at 4:09 p.m.

Recognition to Visitors Relating to City Business

Brent Harris - Discuss Gopher Issue at the Golf Course

Mr. Harris reported of problems with gophers at the golf course. They are tearing up the sprinkling system and have done damage to the controllers. He has looked into getting re-certified to spray poison but it isn't looking like it will work out due to requirements. He presented a Burrow Blocker by video, explaining that it pumps a slurry of sand into the hole. It pumps the slurry down the hole and seals it off from the ground up. Another alternative is using Co2, but once you're done you still have to fill the holes in. Council Member Cox asked Mr. Harris if he had ever ran a garden hose down. Council Member Cox was worried that we wouldn't get far enough down. Mr. Harris explained that if you get down far enough, you can plug off their oxygen supply and they will die. The sand will block for ground squirrels, prairie dogs, and badgers and could be used at the golf course, as well as at the ball fields and other areas. Council Member Smith, who lives on the golf course, stated that the problem is the worst he has seen it and knows of other areas in town that are getting bad. The cost is \$7,000 for the small one plus shipping. It takes a yard of slurry and can be pulled by a four wheeler or golf cart. Council Member Cox liked that the grass would come back up through the sand. He would like to look into it further. City Administrator Bealer suggested a co-op effort with the school district to be used for all city and school grounds. She will work with Council Member Cox on researching and contacting the school district.

Consent Issues

Consent issues including bills and payroll, Financial Report May 2016 and Minutes of May 17, 2016 Council Meeting; May 17, 2016 Public Hearing – Waiving Payment for the Interfund Services for Municipal Use; May 17, 2016 Public Hearing - Amend Operating Budget for FY 2015-2016; May 17, 2016 Public Hearing – Subsidy Transfer to Debt Service Fund; and June 2, 2016 Council Work Session were presented.

- *MOTION: Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*

New Business

Surplus of Equipment: Presentation of Bids Received

Mayor Davis and Council Member Hardy opened and presented the bids received as follows:

- Jeramie McDermott bid \$7612.00 on the Case Backhoe.
- Jon Kesler bid \$6501.00 on the Case Backhoe
- Terry Wiseman bid \$520 on the water tanks

- Terry Wiseman bid \$520 on the Flatbed Trailer
 - Terry Wiseman bid \$310 on the Asphalt Cutter
 - Jeramie McDermott bid \$312 on the Asphalt Cutter
 - Jeramie McDermott bid \$608 on the Flatbed Trailer
 - Jeramie McDermott bid \$261 on Truck Mount Snow Plow
 - Brandon Yardley/Mike Yardley Farms bid \$351 on the Truck Mount Snow Plow
 - Kevin Wayman/Sierra Electric bid \$8001 on the Case Backhoe
 - *MOTION: Council Member Russell Smith moved to accept the high bid of \$8001.00 on the Case Backhoe submitted by Kevin Wayman/Sierra Electric. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.*
 - *MOTION: Council Member Aaron Cox moved to accept the high bid of \$312.00 on the Asphalt Cutter submitted by Jeramie McDermott. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*
 - *MOTION: Council Member Les Whitney moved to accept the high bid of \$351.00 on the Truck Mount Snow Plow submitted by Brandon Yardley/Michael Yardley Farms. Motion was seconded by Council Member Aaron Cox. All were in favor, motion carried.*
 - *MOTION: Council Member Les Whitney moved to accept the high bid of \$608.00 on the 1969 Flatbed Trailer submitted by Jeramie McDermott. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*
- City Recorder Monica Seifers explained that while the water tanks were approved for surplus in the June 2, 2016 work session, they were not included in the call for bids. The Council made the offer to the Milford Wildlife Association first. Administrator Bealer heard back from the association and they would like both tanks. Milford City will lease the tanks to the association. Attorney Kanell to draw up an agreement.
- *MOTION: Council Member Russell Smith moved to authorize Attorney Kanell to draw up a lease agreement between Milford City and Milford Wildlife Association for the use of the two 900 gallon water tanks. Motion was seconded by Council Member Wayne Hardy. All were in favor, motion carried.*

Justin Finch entered 4:40 PM

Discuss and Action: Sell of Water from Irrigation Well

Administrator Bealer presented the bid from Rhodes Pumping. Jesse Ralphs explained that the bid was based on Blake Williams' needs alone, not including the City tying into the Golf Course Well. The \$75,671 quote is just to pump the water out of the well for Mr. Williams' use. It does not include any additional piping or tying into any other system. It also does not include a meter. Jesse explained that getting it tied into the well for City use doubled the cost. The Golf Course Well may not supply everything Blake wants plus more. Blake said that Darrin Rhodes thought 1300 gpm was a little high, he thought he could set it up at 1200 gpm. Darrin did all of the work for Richard Mayer when he owned and operated the farm. Without putting the drive on there, it would drop it to between \$30K to \$40K rather than \$75K. He said we would have to put a drive on it to tie the City in. Jesse cited that with the elevations, it would be difficult to serve the City system and Blake off of the same system. He recommended that if the City was still in favor of having Blake put in what improvements he needed to on the well that's on his farm and just let that serve him and then if the City is interested in using the Golf Course Well, the City could customize that to support the City pressurized irrigation system a lot easier than trying to supply both at the same time.

Scott Williams entered at 4:45 PM

Mayor Davis recalled that the Golf Course Well only ever pumped 1050 to 1100 gpm, at most, but that was years ago. Jesse stated that would be more than enough to support the City's system but enough to serve both parties at the same time. Council Member Cox cited that it was understanding that the piping off the well at

the Mayer's old farm was right off of the Golf Course. He didn't know if we could try to coincide that, would we have to put a VFD on that? Mr. Ralphs replied that you would definitely have to put a VFD on it, but you also have the problem of if Blake is not running, and the well is equipped for 1200 gpm and the City is only using 50 gpm or so down at the Golf Course, it will end up over pumping. You would almost have to have a little tank there that you could fill up and the golf Course would have a booster pump to serve the Golf Course. He stated it would be tough to set it up to run them both straight off the well. Attorney Kanell - What you are talking about is creating a different kind of system, so do they deed you the well and you own the well and transfer the water rights in to that point of diversion, and then pump out, or the other thing is to basically lease water rights and they are leasing so many acre feet of water that we own that have been transferred there. That is where we got a lot of concern from people on the flat. We had a Council Member that wanted to do the same thing. That's a different kind of issue, you have to decide how you want to go. If you own the well, you are responsible for the maintenance and that presents more costs.

Patricia Davis entered at 4:48 PM.

Mayor Davis - did we ever get a clarification on whether we could lease or sell water rights?

Attorney Kanell - We had opposition, the State was against us doing it, but we thought we legally had the right. Everyone was against us doing it. Administrator Bealer - it was unconstitutional to lease your water rights. Council Member Wiseman - We wouldn't be out anything giving him the water rights, he is going to maintain it all but the City will retain the ownership of the well. Administrator Bealer asked Attorney Kanell if the City could do that with an agreement. Attorney Kanell responded that we could, with an agreement. Council Member Wiseman - If the well was down, the City wouldn't be out anything. Maybe the City could knock the price of water down to say like \$40 instead of \$50, or something like that, there is no responsibility to us. Attorney Kanell explained that we would have to change our Point of Diversion and put some water rights into the well, Blake would contractually be responsible for the maintenance. Mayor Davis was concerned of doing that if we wanted to utilize it for the Golf Course and it goes down and Blake was in a situation where he couldn't fix it, then the Golf Course wouldn't be any good to anybody.

Attorney Kanell - Do you think there is some way we could get water from that well to the golf course piping, is that something we are thinking of doing? Council Member Cox felt that the wise thing to do was to have the City use their well and have Blake run on his own well. If the City can use it as an irrigation well, it would cost a little money, but would solve a lot of problems. Mayor Davis agreed stating that we wanted to think long term, we don't want to put a band-aid on it. We want to know ten years down the road we will have a viable system that will serve the golf course, we want to expand but we do not have the capability today to do that. Attorney Kanell asked Jesse about what kind of property the City would need to maintain the well. Jesse stated an easement would suffice, there is not a lot of room required for well maintenance. Attorney Kanell asked Mr. Williams if that would be a problem? Blake explained that he could put a gate in where they enter. He added that the well that he would offer the City would be further in, but he would give the City a Right of Way to enter. It was Council Member Wiseman's opinion that where Mr. Williams would be responsible for the maintenance of the well, that the City would be responsible to put the meter on the property if we were going to require a meter.

Richard Mayer entered at 4:56 PM

Issue tabled at 4:57 PM, to reconvene following the public hearing scheduled for 5:30 PM.

Returned to Agenda Item at 5:46 PM

Council Member Cox inquired what the best way to go was. Mayor Davis asked what was more beneficial to the City, continuing forward with a new well and transferring the point of distribution on some of the water rights and tying into the Golf Course Well at a later date. Council Member Cox agreed. Attorney Kanell discussed the strategy options stating that the City needed to look at the best option for the City. Jesse added that we could get recommendations from the water rights guys. He suggested that the City figure out what rates are going to be put into the agreement and prior to deeding over the well or taking any water rights

actions in that well, Mr. Williams must purchase the property first. Blake added that he needs an agreement prior to closing on his financing and that agreement needs to match the length of the loan. The group discussed a twenty year note. Jesse suggested having another meeting to discuss the rate so the City can enter into the agreement. The next step would be the water rights. Water rates need to be determined. Council Member Whitney asked if we could approve to move forward with the term of the agreement and accept the well to get those two things moving forward and then establish a meeting to set that rate to get Blake moving forward. Blake stated he would like to know a rate before he signs the papers. Attorney Kanell cited that the City can't do an agreement until we own the well and we aren't going to own the well until he gets his financing and buys the property and then sells us the well. He thought that we need to get a rate figured out and hold a public hearing. Then the agreement and everything else could be done in a closing. Council Member Whitney stated that in order to set a rate we would need to do an analysis. There hasn't been a rate discussed by the Council. Blake stated that his dad was paying \$50 an acre foot for the water he rents from Circle Four. Attorney Kanell asked how many gallons were in an acre foot of water. Jesse cited that there are 325,851 gallons per acre foot. Council Member Wiseman stated that whereas Blake would be responsible for maintaining the well and fencing, etc., that the rate should be reduced. If the City was going to be maintaining anything then he could see charging the going rate. Mayor Davis also felt we needed an analysis. He asked the Council if they wanted to set a rate tonight or not. Council Member Cox wanted to do more research and get the going rates. Blake said you could do all the research you want but they will all tell you the going rate is \$50 per acre foot. He expressed that he felt that Milford City was more worried about making money than proofing up their water rights. Council Member Cox replied that he was looking out for the citizens of Milford. The Council doesn't want to make a mistake. We still have to have a public hearing on the rates. Mayor Davis asked the Council again if they wanted to set a rate and set a date for a public hearing.

➤ *MOTION: Council Member Terry Wiseman moved to set a rate of \$40 per acre foot, for a twenty year agreement to be evaluated every five years with the rate being adjusted, if needed. Mr. Williams will be responsible for the maintenance and power for the well. City will install and read the meter at the City's cost. A public hearing will be set for 14 days from today. Council Member Hardy inquired why a public hearing would be held. Mayor Davis stated it was the law. Council Member Smith added that it had been advertised that a public hearing would be held at a later date. Motion was seconded by Council Member Wayne Hardy. Council Members Wayne Hardy and Terry Wiseman voted for. Council Members Aaron Cox, Les Whitney, and Russell Smith voted against. Motion failed.*

➤ *MOTION: Council Member Russell Smith moved to set a rate of \$50 per acre foot, for a twenty year agreement to be evaluated every five years with the rate being adjusted, if needed Mr. Williams will be responsible for the maintenance and power. City will install the meter at the City's cost. A public hearing will be set for 14 days from today. Council Member Cox felt they needed to do more research on the rate. It has been advertised to hold a public hearing. He wanted to benefit Blake just as much as the citizens. Motion was seconded by Council Member Wayne Hardy. Council Members Wayne Hardy, Russell Smith, Les Whitney, and Terry Wiseman voted for. Council Member Aaron Cox voted against. Motion carried.*

Attorney Kanell to work up an agreement, he asked about the meets and bounds description on the portion of property where the well is located for the right of way. He will work with Blake and Jesse. Sunrise can have the property staked.

Discuss and Action: Waiving Service Charges to Milford Lions Club

Administrator Bealer explained that in June of 2013 City Manager Barnes had reported that the Lions Club was wanting to extend water to the club car and requested to have the fees for services waived. Mayor Davis felt that where it was a non-profit service organization and the use would be minimal that it could be considered but there was no follow up action taken. The Lions Club has extended services to the car, so we need a formal motion to waive the use fees.

- *MOTION: Council Member Aaron Cox moved to waive water and sewer charges to the Milford Lions Club. Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*

Regular Session suspended at 5:00 PM for a public hearing, reconvening at 5:02 PM

Old Business

Approval of Work Release for Water Project

Tabled until following the public hearing

Jesse explained that the next step would be to do a Pre Engineering Report (PER) and an environmental report. We were going to hold off on that until after the public hearing. If you want to move forward on the project, that would be the next step. Mayor Davis asked for feedback from the Council - do they want to move forward on the water project? Council Member Cox asked if would hurt us on the application to hold off until the July meeting. Jesse explained that it would just be a month later. There is no deadline that we are trying to hit, we would not be applying until next fiscal year. Chances of getting the requested funding are better at the beginning of the funding year. Council Member Cox asked Jesse what the price was to take the next step. Jesse stated that the PER was \$15,000 and the environmental report was \$19,000. Council Member Cox asked how long the report takes. Jesse explained that the environmental report was the longer of the two and could take 4-6 months. What would happen is the environmental report would be put together and then a biological survey and a cultural survey. They would send it up to Rural Development, who would review it. If they felt that there was a need to make it an Environmental Assessment then they would put it out to public comment. Jesse didn't anticipate any impacts that would require a lot of in depth looking at. Makayla asked if the study would require up-front payment or would the USDA Grant cover it. Jesse explained that the study would qualify for reimbursement, but their funds wouldn't be eligible until the loan is closed, therefore, the City would have to pay it upfront. That leads to the next question, does the City want to pay these up-front costs out of budget, or look at interim financing. If you do the project there will be costs between the project starting and the closing. Council Member Cox asked what the next step following this would be that the City would have to pay for. Jesse explained that after this they would help probably on a time and materials basis actually submit the application to Rural Development, there may be some back and forth with them. Once it is submitted, Rural Development will review it. After it goes through their process and approve the funding, you would go into the design phase but their funding is not available until you close and the bids go out for construction. So you have got your design-phase costs. He didn't have the break down but the City could be looking at a couple hundred thousand dollars between now and when you actually access the money. These would be up front costs that are reimbursed. Mayor Davis asked if Jesse could give the Council a rough estimate by next meeting. Jesse added that Zion's Bank came and presented what they could do during the building construction, they could do the same type of interim financing on this type of project as well. Jesse will do a cost and schedule for the Council.

Ordinance and Resolutions

- a. Resolution 9-2016 "URS Contributions"
- b. Resolution 10-2016 "Setting and Adjusting the Approved Vendor List"
- c. Resolution 11-2016 - Adopting Operating Budget FY 2016-2017"
- d. Resolution 12-2016 "Setting the Real and Personal Property Tax"
- e. Resolution 13-2016 "Setting Milford City Salary Scale"
- f. Resolution 14-2016 "Setting Visitor Swimming Pool Passes"
- g. Ordinance 2-2016 "Library Board Revisions"
- h. Ordinance 3-2016 "Compensation and Salaries"

Administrator Bealer explained that there was a family that requested a weekly visitors pass in the past as they would only be here for a short period of time and utilized the pool frequently during their visit. We are considering selling a one month pass at \$25.00 per person or a 7 day pass at \$10.00 per person.

Ray Whiting entered at 5:09 PM

Library Board ordinance needed to be defined. This has been reviewed by the Head Librarian who thought it was put together very well.

Mayor Davis complemented Administrator Bealer and her staff for their efforts. Also thanked Council Member Whitney and Council Member Cox for their work on the salary scale. It was much needed, job well done.

- *MOTION: Council Member Les Whitney moved to adopt Resolution 9-2016 "URS Contributions"; Resolution 10-2016 "Setting and Adjusting the Approved Vendor List"; Resolution 11-2016 - Adopting Operating Budget FY 2016-2017"; Resolution 12-2016 "Setting the Real and Personal Property Tax"; Resolution 13-2016 "Setting Milford City Salary Scale"; Resolution 14-2016 "Setting Visitor Swimming Pool Passes"; Ordinance 2-2016 "Library Board Revisions"; and Ordinance 3-2016 "Compensation and Salaries". Motion was seconded by Council Member Russell Smith. Roll call votes were as follows: Council Members Aaron Cox - Yes, Wayne Hardy - Yes, Russell Smith - Yes, Les Whitney - Yes, Terry Wiseman - Yes. Motion carried.*

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- Has been in touch with Lincoln (Cox), who was upset about having to put in curb and gutter. They will be setting up a meeting to get all the parties together and look at the options. Mayor Davis stated he was concerned that when someone owns a piece of property, they need to maintain it. He did not agree with using tax dollars to maintain that property (maintain the lawn, inmate work crew, etc.), he got that at a very low price and he should be responsible for maintaining the property.

Brandon Yardley entered at 5:13 pm.

- Administrator Bealer added that there was a discrepancy on the setbacks, possibly stemming from when the state built their maintenance shed. Council Member Wiseman clarified that the state setback is actually further out than the fence, they had to have room for their truck and equipment for accessing the property through the gates.
- Attorney Kanell to follow up with setting up a meeting with Lincoln Cox.

Regular Session suspended at 5:17 PM for public hearings, reconvening at 5:46 PM Returning to New Business - Sell of Water

Makayla Bealer ~ City Administrator

- Reported that she had two employees say they will certify for poison administration. She looked into it and the two employees who certify will be the only ones who will be able to apply.
- B&C Road funds - there will be an increase this year.
- Library stairs project is commencing.
- Seasonal crew interviews - Council Members Wiseman and Whitney will be participating.
- Contacted by Kelly Rollins regarding the sidewalk on the Shurtliff property (700 West). He reported that there is an issue with the fiber optics under the sidewalk stating that they needed to be moved about three feet to the east, so the sidewalk will not line up with the church or down on the corner (intersection of 700 West 900 South). Her recommendation was that it be taken to the Board of Adjustments for a variance. She asked for the Council's feedback. The consensus was to take it to the Board of Adjustment for a variance.

- 305 ➤ The City entered into a quick agreement with the county to get Magnesium Chloride installed on the
306 streets. The City was to purchase the rock chip and the County would provide the Mag Chloride. This
307 was not a budgeted item for the City. The Mayor talked Martin Marietta into donating the rock chips. The
308 day they were hauling the chips we received a phone call stating that they were only donating 100 ton
309 rather than 1000 ton. Ben had talked to Cory and the calculation was \$625. We received an invoice from
310 Martin Marietta and we ended up hauling 1400 ton on that project resulting in an invoice of \$2,239.
311 Administrator Bealer did not want to expend the funds without the consent of the Council. She and
312 Mayor Davis have discussed the situation. She is always against hurrying to get something done as
313 something always goes wrong and someone gets burned. She thinks this was a good project and the Mag
314 Chloride was a good thing for the roads, but this \$2,000 was not anything that we were expecting. Mayor
315 Davis recommended a Memorandum of Understanding in all future projects to alleviate this happening
316 again in the future. Council Member Cox - pay the bill.
317

318 **Monica Seifers ~ City Recorder**

- 319 ➤ Inquired when the Council would like to hold their public hearing, 14 days out would put us at July 5th.
320 What time? Public Hearing scheduled for July 5th at 5 PM followed by a special meeting at 5:15 PM for
321 approval of agreement.
322

323 **Lisa Thompson ~ Administrative Assistant**

- 324 ➤ No reports or comment.
325

326 **Ben Stewart ~ City Foreman**

- 327 ➤ Ben was absent due to illness, no report or comment.
328

329 **Council Member Aaron Cox ~ Water, Public Safety and Law Enforcement, Beautification**

- 330 ➤ Thanked the office staff for the work on the budget.
331

332 **Council Member Wayne Hardy ~ Airport, Recreation and Parks, Beautification**

- 333 ➤ Asked when the beacon was going to be torn down? Makayla talked with Rollins Construction, they were
334 booked solid a few weeks out. She will follow up with them.
335 ➤ The paint at the swim pool is peeling. He would like to have the Council help us find the right paint and
336 get it done this fall. Makayla reported that they were told they needed to do an acid wash prior to
337 painting, which did not happen. Rick (Rose) said they used a new paint in the Minersville pool, he would
338 see how well it held up.
339

340 **Council Member Russell Smith ~ Cemetery, Sewer**

- 341 ➤ Urged everyone to look at the Burrow Blocker so we can be prepared in July when they go down in the
342 hole. Find someone who has used it and get feedback. Makayla will email the link out to all and check
343 with the school district to see if they have an interest in a joint purchase.
344

345 **Council Member Les Whitney ~ Planning and Zoning Commission, Buildings and Equipment**

- 346 ➤ Thanked the office staff for great job on budget. He knows there was a pretty large wish list. Monica and
347 Lisa stated that the accolades needed to go to Makayla, she pretty much takes care of it and she makes it
348 look easy.
349

350 **Council Member Terry Wiseman ~ Library, Streets**

- 351 ➤ Also thanked the office staff for an excellent job on the budget efforts.
352

353 **Mayor Davis ~ Waste Management, Economic Development, Five County Steering, LIC Committee**

- 354 ➤ Roger Brooks is coming June 30th. He quietly comes in and does a tour of the community and does an
355 assessment, talks to different people, homeowners, businesses, etc. He will make a presentation - First

Impressions of Beaver County, through the eyes of our visitors. He is pretty renowned, doing this all over the United States. It will be held 6 - 8:30 PM at the Beaver County Administration Building on June 30th. If anyone is interested they are urged to attend.

Executive Session: (Personnel) Discussion of Character or Personal Competency of an Individual

MOTION: Council Member Les Whitney moved to close the regular meeting and move into Executive Session at 6:40 PM for the purpose of discussing personnel. Motion was seconded by Council Member Aaron Cox. Roll call votes were as follows: Aaron Cox - Yes, Wayne Hardy – Yes, Russell Smith – Yes, Terry Wiseman – Yes, Les Whitney - Yes. Motion carried.

Those in attendance for the closed session were: City Administrator Makayla Bealer, Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Terry Wiseman, and Les Whitney. Attorney Kanell, City Recorder Monica Seifers, and Administrative Assistant Lisa Thompson were also in attendance. Others attending asked to remain anonymous due to the nature of the meeting. All others were excused at 6:39 PM.

MOTION: Council Member Wayne Hardy moved to close Executive Session and resume regular session at 7:36 PM. Motion was seconded by Council Member Russell Smith. Roll call votes were as follows: Aaron Cox - Yes, Wayne Hardy – Yes, Russell Smith – Yes, Terry Wiseman – Yes, Les Whitney - Yes. Motion carried.

Meeting Adjournment ~ As there was no further business the meeting adjourned at 7:36 PM.

**Milford City Council Public Hearing
Tuesday, June 21, 2016, 5:00 P.M.
Milford EMS Center, 880 North Main Street
Milford, Utah 84751**

Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Terry Wiseman and Les Whitney. City Administrator/Treasurer Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, City Foreman Ben Stewart, and Attorney Leo Kanell.

Absent: None.

Visitors: Pat Davis, Richard Mayer, Justin Finch, Riley Rose, Blake Williams, Scott Williams, Jesse Ralphs, Bryan Sherwood.

Mayor Nolan Davis called the Public Hearing to order at 5:00 pm

The purpose of the meeting was to hear comments on the operating budget for Milford City for Fiscal year 2016-2017 which includes salaries and compensation for statutory employees.

Mayor Davis called for comments.

There were no comments.

MEETING ADJOURNMENT

As there were no further comments the public hearing adjourned at 5:02 p.m.

Milford City Council Public Hearing
Tuesday, June 21, 2016, 5:15 P.M.
Milford EMS Center, 880 North Main Street
Milford, Utah 84751

Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Terry Wiseman and Les Whitney. City Administrator/Treasurer Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, and Attorney Leo Kanell.

Absent: None.

Visitors: Pat Davis, Richard Mayer, Justin Finch, Riley Rose, Blake Williams, Scott Williams, Jesse Ralphs, Bryan Sherwood, John Carter, Wayne W. Wiseman, Brandon Yardley, Chance Williams, Ray Whiting.

Mayor Nolan Davis called the Public Hearing to order at 5:16 pm

The purpose of the meeting was to hear comments on the proposed funding for culinary water improvements which would require rate increases.

Mayor Davis called for comments.

Jesse Ralphs - Sunrise Engineering, explained that they did a master plan over the winter and took a look at the system and compared the current system capacity with the state regulations for source capacity. This resulted in a list of recommendations. For today's current demand on the system plus the 20 year projected growth, to get the system up to meet that demand, would require the drilling of a new culinary grade well. That would give the City a backup well, which they currently do not have. There is currently one culinary grade well that meets drinking water standards as far as quality and capacity. It would upgrade the booster station. Right now the current booster station does not have the redundancy that the state requires for a primary booster station. It would add a backup generator to the existing well. It would replace all culinary water meters with regular read meters and new setters. A SCADA System, which stands for a Supervisory Control and Data Acquisition. It is basically an electronic communication system that will let the operators know what is going on through the internet. They can log on and see what the tank levels are, see if the well is running, what flows it is pumping. It can provide a lot information so they don't have to be running back and forth. The existing tank concrete is cracking and there are some components that are rusting out, so they would be replaced. There are still some older piping in the system that would all be replaced with PVC pipe. So, those are the main components of the project. The recommended rate reflects not only the cost of the project, but also catching up with the current system O & M costs. The current debt service cost has increased and there have been some bulk water sales to help cover the increase but it is in the City's best interest to not count on that year after year in case construction projects go away and the bulk water sales decrease, so the recommended rate is based on not accounting for the bulk water sales that are currently coming in. Nine dollars of the increase would cover the project cost while the remaining amount of the increase would cover the yearly operating and maintenance costs.

Bryan Sherwood – On that generator, is that a portable generator or one for the well itself?

Jesse Ralphs – That would be for the well itself, it would be a built in, which is standard.

Bryan Sherwood – Why wouldn't you use a portable?

Jesse Ralphs – It's just standard to have a stationary generator there. The City could look at a portable generator, but I am not sure there would be a benefit of a portable. The built-in would have a transfer

54 switch so if the power went out it would automatically switch over.

55
56 Bryan Sherwood – I was just wondering, it's not like we've gotta go cross country.

57
58 Jesse Ralphs – And again, it is the City's decision. The benefit of having one out there all the time is just
59 that if the power goes out in the middle of the night, it kicks right on and someone does not have to go out
60 and pull it out.

61
62 Bryan Sherwood – Another questions – on the meters where you read them, what do you call it?

63
64 Jess Ralphs – The radio read meters.

65
66 Bryan Sherwood – Yeah, for Milford, I could see that in a place like California where you read year round.
67 But I don't see the benefit when you are only reading six times a year and what does it take, a day to read
68 them?

69
70 Jesse Ralphs – So, I will just give you the benefits, I am not here to defend them, because it is ultimately
71 the City's decision, the benefit is that you can read them year round and it is a matter of a guy driving up
72 and down the streets for a couple of hours and the readings are more accurate, you can read them quicker,
73 you can download them directly into your accounting software where there is no more manual input. It
74 streamlines the process for everybody involved in the accounting and water system.

75
76 Bryan Sherwood – Okay. Just out of curiosity, how much is that per household?

77
78 Jesse Ralphs – Just the meters? I don't. The total cost which includes replacing the meters and the setters is
79 \$753,000 with the software, so if you divide that by about 600 connections that would be about a thousand.
80 Now, that is not what each person pays. The project is funded by part grant, part loan. So that would be the
81 cost on the contract.

82
83 Administrator Bealer read a written statement that she received from Gary Weston who is purchasing
84 property at 101 North 100 East who was in support of the water project (attached). They were also in
85 support of the sale of bulk water to proof up on the City's irrigation rights.

86
87 Council Member Cox - Electronic water meters would catch water leaks that happen during the winter that
88 are not caught until the spring reading and would also save the crew time.

89
90 Bryan Sherwood - \$700,000 worth of time?

91
92 Administrator Bealer – Milford City, each year, we write off a substantial amount of water when residents
93 have leaks and are unaware of them. We have citizens come in and request a one-time leak adjustment
94 when this happens and the City has always just written them off. So, that is a lot of water that is being
95 waste, and then also we are chlorinating and pumping that water so there are operational costs that are
96 being wasted.

97
98 Jesse Ralphs – If I may, just to clarify that. The \$700,000 includes the meters and new setters. Talking with
99 the City crew, most of the setters that are in the system are anywhere from 20 – 40 years old. In the recent
100 past the EPA and the State Department of Environmental Quality have come out with new regulations. You
101 have got to have double checks and lead free setters, so currently the meters do not meet those
102 requirements. Two-thirds of the costs of the project are to replace those setters to bring those up to standard,
103 and one-third is for the meters themselves.

104
105 Mayor Davis - Council Members are stewards of the City funds and systems. We must spend those funds
106 wisely. We also have to look at the future and possible growth. Do we like rate increases? No. We have had

107 very few rate increased over the span of twenty something years that I have been on the Council. There
108 were a lot of times that it was recommended by our auditor to increase our water rates, in fact, they
109 recommended it for almost seven years which we opted not to. But there comes a point in time where we
110 have to take care of our systems. One way to do that is to go after funding. For Milford City to try to make
111 these improvements on their own is almost impossible. By getting this grant and loan, we are able to do
112 that. Is it going to be an increase? Yes, Will the increase create a hardship on some people? Yes. We totally
113 understand that, we don't like rate increases just like anyone else. People assume that we sit on the Council
114 and have no problem imposing rate increases and that is not true. We do have a problem and we do not like
115 to do it. When we look at the future and decide what we have got to do, sooner or later we have to do a rate
116 increase. Sooner or later we have to bring out standards up. And as the State changes their standards on
117 water, with what they require on the water systems, we are going to have to spend the money. So, in sitting
118 down with the Council, sitting down with our engineer who has gone overboard trying to help us work this
119 out, this is probably the best time to do it. There is no real good time to do it, but this is probably the best
120 time. We have to move forward and provide a system for our citizen's that live here. Is there a guaranty
121 that our well, that only pumps 900 gpm, is going to hold up and still be pumping next year or the year after,
122 we don't know. But we do need a backup system. Our backup well, which we could possibly tie into our
123 system but we would have to blend and go through all kinds of rules and regulations to tie that well in due
124 to the arsenic level, that was the reason it was abandoned before and we had to pump from the new well.
125 So, by getting a new well we will have a backup system that meets the States criteria. This is something
126 that the Council has thought about for quite some time. We have had a lot of meetings and discussion and
127 got a lot of information from our engineer and this is what we want to try to relay to the public and get
128 feedback. If the public don't want it, then I guess we don't move forward, but if something happens next
129 year, then the public don't need to come screaming and hollering at the City.

130
131 Ray Whiting - Is this going to be put on the ballot or is just the people that are here tonight?

132
133 Mayor Davis – It's hard to make a decision based on fifteen people that come out to the public hearing. So,
134 the others that didn't come either don't care or they aren't worried about it. So, apparently the ones that
135 care are sitting in this audience right now.

136
137 Mayor Davis called for any additional comments from the audience or the Council.

138
139 **MEETING ADJOURNMENT**

140 As there were no further comments the public hearing adjourned at 5:34 p.m.

Milford City Council Public Hearing
Tuesday, June 21, 2016, 5:30 P.M.
Milford EMS Center, 880 North Main Street
Milford, Utah 84751

Present: Mayor Nolan Davis, Council Members Aaron Cox, Wayne Hardy, Russell Smith, Terry Wiseman and Les Whitney. City Administrator/Treasurer Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, City Foreman Ben Stewart, and Attorney Leo Kanell.

Absent: None.

Visitors: Pat Davis, Richard Mayer, Justin Finch, Riley Rose, Blake Williams, Scott Williams, Jesse Ralphs, Bryan Sherwood, John Carter, Wayne W. Wiseman, Brandon Yardley, Chance Williams, Ray Whiting. Joe Leko, Mitch Dalton, Chance Williams.

Mayor Nolan Davis called the Public Hearing to order at 5:34 pm

The purpose of the meeting was to hear comments relating to Milford City's consideration of selling irrigation water from irrigation wells that the city owns or may own. The sale of water from the irrigation wells would serve as proofing of Milford City Water Rights. A separate public hearing would be held a later date to discuss proposed water rates for irrigation use.

Mayor Davis called for comments.

Ray Whiting – Can that money be used to offset some of these other expenses? The revenue from the wells that aren't....

Mayor Davis - As Jesse explained, the City cannot rely on bulk water sales for O&M, because they may not be here next year. We have had real good water sales the last couple of years but we have had a lot of activity with the wind farm and the solar projects, but we may not have that next year or the year after.

John Carter - Where would the money go, where would the profit go?

Mayor Davis – We have an individual who wants to purchase water from the City. We have an opportunity to obtain a well. He has a well and no water rights, we have water rights and no well. So, we have an opportunity enter into an agreement to obtain that well. We could transfer some of our water rights and then sell him some water that he can use for farming. The sales would be metered.

John Carter – My question was, what are you going to do with the money you made from that?

Mayor Davis – It would go right into the Water Fund.

Bryan Sherwood – It has to.

Wayne Wiseman – You mentioned transfer the water into the well, the City will stay in control of the water rights, they will only be transferring the water, right?

Mayor Davis - Yes.

Wayne Wiseman – Sometimes when you transfer stuff, you have a hard time getting it back.

Attorney Kanell - It is just a transfer of the point of diversion that you are transferring. The City would

54 retain the rights.

55
56 Mayor Davis - The last time the City found themselves here we had a lot of opposition, we were looking at
57 selling water rights and found out it was unconstitutional. We will not be transferring water rights. This is a
58 win-win situation. It helps an individual out and helps the City proof up on water rights, which we need to
59 because we have had a letter from the state saying we need to proof up. Part of our water master plan is to
60 proof up.

61
62 Joe Leko - Can I see a copy of that letter? I talked to the State Water Engineer this morning and he said
63 that he never sent Milford City a letter saying you have to proof up on your water rights.

64
65 Mayor Davis - Yeah, we can get you the information we have that shows we have to proof up.

66
67 Attorney Kanell - Joey we had a situation where we put all of our water into our new well that we drilled
68 out there, plus all of our existing wells, and so when we went to do that they required us to prove up. We
69 attempted to prove up on it, there was something wrong and so they sent us a letter requesting that we
70 withdraw the proof and request an extension. So we did do that, and then it came up again last summer, so
71 we requested an extension, but we have not proved up on any of our water yet since we did the new well.
72 So, that is all documented and that is where we are. We have an extension right now but we need to prove
73 up as much water as we can.

74
75 Joe Leko - Sure, but he claims, and this is the State Water Engineer, I talked to the assistant this morning,
76 and he told me that Milford City has never received a letter because they are a municipality.

77
78 Attorney Kanell - Well, we can show you the file.

79
80 Joe Leko - Well, somebody is lying, so I would like to see a copy.

81
82 Attorney Kanell - What I said happened is what happened, we didn't get some letter saying you need to
83 prove up on your water. It is all standard letters that come out.

84
85 Joe Leko - He said, this is the State Engineer speaking, he said that when there is a proof that needs to be
86 done, he said that there is a letter that they send requiring proof.

87
88 Justin Finch - Is this the assistant, or the engineer, I mean, what is it?

89
90 Joe Leko - The State Engineers Office.

91
92 Attorney Kanell - That is where we are. We do have an extension but we do need to submit proof since we
93 opened up that new well. All of the stuff we have received is pretty much standard letters that come out of
94 their office.

95
96 Joe Leko - And they say that you must submit proof?

97
98 Attorney Kanell - Yeah, that you have to submit proof or file an extension. We are past the fourteen year
99 period, so the last time we requested an extension they sent us back a letter saying we needed to work on
100 this because we were past the fourteen year period.

101
102 Joe Leko- And you have a copy of that?

103
104 Attorney Kanell - We do. It's in the file and Makayla can provide that to you.

105
106 City Administrator Bealer -Milford City has 3,435 acre feet of water rights, we are currently only using

714 acre feet, leaving us a surplus of 2,720 acre feet. What the engineer told us was, eventually, most cities are not like Milford City and don't have enough water, Milford City is different, we have plenty, so it was our engineers recommendation to see if we could proof up on our existing 714 and then try to come up with a 40 year water plan to try to protect those water rights so that the state couldn't come in and take those away. Eventually they are going to come to the municipalities that have plenty. Milford City just wants to make sure they protect them. What Leo is telling you is that in September of 2015 we received a letter that we either had to proof up on our water rights or we had to file for an extension, and we filed for an extension. I have a copy of that and I can provide it.

Joe Leko – Okay, great.

Administrator Bealer – So, the City wants to protect and keep our water rights. We don't ever want to get rid of them. This is one way of looking at seeing if we could maybe sell it. If we could purchase someone's well and transfer the point of diversion, they would remain the City's water rights and then we could proof up on the water.

Ray Whiting – So, you do transfer those water rights?

Administrator Bealer – Transfer the point of diversion.

Ray Whiting – Okay, does that mean it's gone if they...can you bring it back into the City at any given time?

Mayor Davis – It's never left the City, it is actually the City's well. It is just the point of diversion is all.

Wayne Wiseman – That was my only concern, that it did not leave the City's name. Way back we felt we needed the extra water rights because we never knew what was going to happen in the future. It's there, so let's keep it.

Council Member Cox – I think it would help the health of a lot of people in town with the dust storms, having that land farmed would help.

Mayor Davis asked if there were any other comments or concerns.

MEETING ADJOURNMENT

As there were no further comments the public hearing adjourned at 5:46 p.m.

MILFORD CITY EQUIPMENT RENTAL AGREEMENT

Milford City, a municipal corporation of the State of Utah, 405 South Main Street, P.O. Box 69, Milford, Utah 84751, (City), Leases to Milford Wildlife Association, C/O Norm Davis, PO Box 963, Milford, UT 84751, [435-691-6676](tel:435-691-6676) (Lessee):

THE FOLLOWING PERSONAL PROPERTY:



Lessee intends to temporarily use this City property for Wildlife purposes at a rental fee of \$1.00 per year. Lessee shall use the property in a careful and proper manner, shall comply with all applicable laws and regulations and shall maintain the property in good repair and condition. Lessee assumes all risk of loss and damage to the property from any cause whatsoever and agrees that the property will be returned to the City in the same appearance and condition as when received, ordinary wear and tear expected. City has not made and does not make any representation, warranty or covenant, express or implied, with respect to the condition of the property. The Lessee shall indemnify and hold City, its officers and employees, harmless from

any liability, loss or damage caused directly or indirectly by the property, by any inadequacy or defect thereof, or by an incident in connection with the use of the property by Lessee.

DATED THIS ____ DAY OF _____, 2016.

LESSEE:

By: _____

Authorized Representative

Title: _____

Telephone: _____

Milford City

By: _____

Title: _____

WATER USE AGREEMENT

This Water Use Agreement (“**Agreement**”) is entered into as of the ____ day of _____, 2016, by and between MILFORD CITY, a municipal corporation of the state of Utah (“**City**”), and Blake Williams (“**Water User**”).

RECITALS

- A. City owns various water rights used to provide municipal water service to its residents (the “**City Water Rights**”).
- B. City intends to purchase a well and access right of way on property Water User intends to purchase in order to conduct farming operations. Water User would like to purchase water from City’s well for said farming operations. Such farming operations will require approximately 800 to 1,200 acre feet of water per year, after obtaining appropriate regulatory approvals to do so.
- C. The City Water Rights are large enough to provide water that is surplus to the present needs of the residents of the City.
- D. The City Well and Water User property is located approximately ____ miles _____ Southwest of the City (in the _____ of Section ____, T__S, R__W, SLM), and within the same hydrographic area as the City Water Rights.
- E. Water User desires to use a portion of the surplus City Water Rights from the City well to obtain such water as is needed for his farming operations, and City is willing to provide such water to Water User, under the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants hereafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and Water User, incorporating the Recitals set forth above, agree as follows:

1. Sale of City Water. City agrees to sell and provide (under the process described in Section 2 below) such water as may be needed for operation of Water User’s Farming operations (not to exceed 1,200 acre-feet per year without amendment of this Agreement) for such time as is needed for water User’s farming operations (not to exceed 20 years without amendment of this Agreement), provided the City continues to have surplus water available to satisfy Water User’s need for water. The parties acknowledge that this Agreement does not sell or lease any of the City

Water Rights to Water User, but rather provides for City to sell water through a designated City Well.

2. Modification of City Water Rights. The parties acknowledge that, in order for City to facilitate water use through the City well as contemplated in this Agreement, City (as the owner of the City Water Rights) will have to first file with the Utah Division of Water Rights (“DWR”) a change application to change the point of diversion of sufficient water rights to allow Water User to withdraw the water from the City Well to be acquired by City and use it on the water User’s property (the “**Change Application**”), and obtain DWR’s approval of the Change Application. City shall have the right to determine which specific water right or rights will be modified by the Change Application. The parties agree to cooperate in the preparation, filing and prosecution of the Change Application and to jointly seek approval of the Change Application as quickly as possible. Water User agrees to pay all filing fees related to the Change Application.

3. Use of Water and Well. Water User shall be solely responsible for operation of the said City well to be acquired by City, for obtaining water therefrom, for any treatment of the water that may be required, and for all costs associated therewith, including the maintenance of the well and pump and the cost of power to operate the well (The actual pump and other equipment needed to operate the well shall be owned and maintained by Water User. If the City terminates the agreement, the well and right of way will be deeded to Water User or back to the grantor who conveys such property to City) Services of the City Engineer and City Attorney will also be required and Water User agrees to be responsible to reimburse City for the cost of those services. City shall have no obligation to provide water to Water User from the City’s existing facilities or treated water system, and City shall not be responsible for any costs associated with Water User’s use of the water from the newly acquired well. Water User shall obtain all required permits and approvals required for Water User’s farming operation, shall comply with all applicable laws, regulations and ordinances, and shall indemnify and hold harmless City from any claims, damages and liability arising from Water User’s use of the water provided hereunder. City makes no representations or warranties regarding the quality or yield of water from the newly acquired well.

4. Water Cost. As payment for the water used by Water User under this Agreement, Water User shall pay to City the sum of Fifty Dollars (\$50.00) for each acre foot of water used by Water User. Water use for payment purposes shall be measured by a master usage meter to be installed by Water User at its expense, which meter shall measure all water used under this Agreement. The meter shall be read on the last day of each month (or if that day falls on a weekend or a holiday, on the next business day thereafter) and payment for water used during that month shall be made to City within 30 days after the meter reading. Any late payment shall bear interest at the rate of 10% per annum from and after the delinquent date. Water User shall submit with such payments a written summary of the measured amount of water use and the calculated payment. The price of Fifty Dollars (\$50.00) per acre foot of water shall be subject to review every five years to determine the fair market value of water leased in the Milford Valley. To determine the fair market price of water each party shall designate one person familiar with present market conditions and both parties will agree to a third person familiar with market conditions and the three person committee will determine the price to be paid for each acre foot of water used for the next five (5) years.

5. Term. The term of this Agreement shall be 20 years from the date hereof, unless sooner terminated as provided herein or unless the parties extend such term by written amendment of this Agreement. The parties acknowledge that water prices, permitting delays, start-up requirements, acts of God and force majeure, seasonal weather conditions, and other occurrences common in the farming industry may result in occasional or periodic shutdowns of the farming operations. Such conditions shall not cause any termination of this Agreement.

6. Termination. Water User may terminate this Agreement at any time by written notice to City. Upon such termination, Water User shall have no further entitlement to use water under this Agreement. Except as provided in Section 7 below, City shall have no right to terminate this Agreement unless City, acting reasonably and in good faith, determines that it no longer has any available water that is surplus to the needs of City's residents, in which case City may terminate this Agreement upon six month's written notice to Water User.

7. Default. If either party fails to comply with the terms of this Agreement, the nonbreaching party shall deliver to the other party a written notice of default. If the default is not cured within 60 days thereafter (or, if the default cannot reasonably be cured within 60 days, if the defaulting party does not within that time commence to cure the default and thereafter diligently complete such cure), then the non-breaching party may, by written notice, terminate this Agreement and/or pursue other available legal remedies as a consequence of such breach.

8. Operations; Transfers of Interest. The parties acknowledge that Water User's farming operation may be carried out, in whole or in part, by Water User or by contractors or lessees of Water User. Water User may assign or lease its interest in this Agreement only upon consent of City, provided such assignee or lessee assumes all obligations of Water User hereunder.

9. Notices. All notices given under this Agreement shall be in writing and delivered by hand or sent by United States mail or private courier to the addresses set forth below.

If to City:

Milford City
Attn: Mayor
405 South Main Street
P.O. Box 69
Milford, Utah 84751

If to Water User:

Blake Williams
533 South 100 West
PO Box 933
Milford, UT 84751
435-619-0713

Either party may, by written notice so delivered to the other, change the address to which delivery shall thereafter be made. Any such communication shall be deemed to be effective upon receipt.

10. Authority of the Parties. The persons signing this Agreement represent that they have full authority to do so and that Water User or municipality has undertaken and obtained whatever formalities and approvals are necessary to enter into this Agreement.

11. Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any prior agreements and understandings concerning its subject matter. This Agreement shall not be amended or modified except by written instrument signed by both parties.

12. Construction and Enforcement. This Agreement shall be construed in accordance with and governed by the laws of the State of Utah. This Agreement may be specifically enforced.

13. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

14. Notice of Agreement. In Water User's discretion, this Agreement may be recorded in the records of the Beaver County Recorder and filed with the DWR.

15. Further Assurances. Following execution of this Agreement, the parties agree to execute and deliver, or cause to be executed and delivered, such documents (including without limitation the Change Application), and to take or cause to be taken all such other actions, as either party may reasonably deem necessary or appropriate in order to carry out the intents and purposes of this Agreement.

16. Multiple Counterparts. This Agreement may be executed in multiple counterparts, which taken together shall constitute one and the same document.

IN WITNESS WHEREOF, the parties have entered into this Agreement effective as of the date first set forth above.

MILFORD CITY

By _____

Mayor

Attest: _____

Recorder

Blake Williams – Water User

WORK RELEASE NO. 2016-2

**MILFORD CITY WATER PROJECT 2016
PREPARATION OF ENVIRONMENTAL REPORT AND PER**

**MILFORD CITY
405 South Main Street
P.O. Box 69
Milford, Utah 84751**

EXECUTION AND EFFECTIVE DATE

This Work Release No. 2016-2 will be effective as of the date of its full execution by CLIENT and ENGINEER, or CLIENT's acceptance of the performance by ENGINEER of the Services without written objection to the terms of this Work Release, whichever first occurs. The below-named duly authorized representatives of CLIENT and ENGINEER have executed this Work Release on the dates set forth herein below.

ENGINEER

SUNRISE ENGINEERING, INC.

By: _____

Name: Robert W. Worley, P.E.

Title: Principal Engineer

Date: _____

CLIENT

MILFORD CITY:

By: _____

Name: Nolan Davis

Title: Mayor

Date: _____

WORK RELEASE NO. 2016-2

This Work Release is entered into by and between MILFORD CITY (CLIENT) and SUNRISE ENGINEERING, INC. (ENGINEER).

ARTICLE 1. INCORPORATION OF AGREEMENT FOR ENGINEERING AND TECHNICAL SERVICES

CLIENT and ENGINEER acknowledge and agree that CLIENT and ENGINEER executed an Agreement for Engineering and Technical Services dated August 27, 2014, hereinafter referred to as the "Agreement". The Agreement and the terms, conditions, promises and obligations of the Agreement are hereby incorporated by reference into this Work Release and will, to the extent not in direct conflict with the terms, conditions, promises and/or obligations of this Work Release, be applicable to the engineering and technical services described in this Work Release and any change in services entered with respect to this Work Release (the "Services") ENGINEER has agreed to perform for the project described in Article 2 of this Work Release (the "Project").

ARTICLE 2. THE PROJECT

CLIENT's Project for which CLIENT has engaged ENGINEER to perform the Services is generally described as follows:

The CLIENT intends to pursue funding for the Milford City Water Project 2016 project through USDA-RD (Agency). The proposed project includes the development and construction of a new culinary well, installation of radio read meters throughout the system, replacement of the existing booster station, replacement of sections of old steel pipe, and remediation of the existing concrete water tank. The Agency funding application process requires that a Preliminary Engineering Report (PER) and Environmental Report (ER) be completed and submitted as part of the application. A Well Siting Study is required prior to the development of the PER and ER. The CLIENT has requested that the ENGINEER use an existing well siting study that was prepared when the existing culinary well was constructed.

ARTICLE 3. SCOPE OF ENGINEER'S SERVICES

1. PER – The ENGINEER will prepare the PER in accordance with the requirements of the Agency.
 - a. The Engineer will consult with the CLIENT to define and clarify the CLIENT'S requirements for the project.
 - b. The PER will include the evaluation of a minimum of two alternate solutions available to the CLIENT, and will provide a recommendation for the solution which in the ENGINEER'S judgement best meets the CLIENT'S requirements for the project. The PER will include schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the locations of the proposed improvements. Each recommended improvement will be accompanied by the Engineer's opinion of

- probable costs for associated design, construction, permitting, other professional services, and contingencies included within the total project costs.
- c. The ENGINEER will furnish draft copies of the PER to the CLIENT for review and comment. The CLIENT will review and submit comments to the ENGINEER within 14 days of receipt of the draft PER.
 - d. The ENGINEER will revise the PER in response to the CLIENT'S comments, and furnish final copies of the PER to the CLIENT and the Agency.
2. Environmental Report – ENGINEER will prepare an ER for the proposed project in accordance with the requirements of the Agency.
- a. The ER process will include Agency consultation, data collection and compilation, site inspection, and preparation of the report.
 - b. The scope of the ER DOES NOT at this time include conducting specialized environmental surveys, such as threatened and endangered species (T&E) surveys, cultural surveys, wetland surveys, etc. As required, a separate cost proposal will be provided to add these surveys to the scope of work when the required scope and extent of the surveys are determined, and the surveys will be performed by specialized sub consultants in these fields.
 - c. The final ER will be submitted to the Agency for review and comment.
3. Additional Engineering Services – The following engineering services are not included under previous phases of this contract, but may be added as additional work at the request of the CLIENT and concurrence by ENGINEER.
- a. Changes to the final PER and ER that are requested by the CLIENT after the final reports have been accepted by the CLIENT and the Agency.
 - b. Appearances before courts or boards on matters of litigation related to the project.
 - c. Additional engineering analysis, evaluations, studies, or reports beyond those described in the scope of work of this work release.

ARTICLE 4. CLIENT'S RESPONSIBILITIES

CLIENT's responsibilities will be as follows:

a) Access to Property:

CLIENT will arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required by the ENGINEER to perform his services.

b) Notices:

CLIENT will give prompt written notice to ENGINEER, whenever CLIENT becomes aware of developments that affect the scope of timing of the Engineering Services.

c) Access to Records:

CLIENT will make available to ENGINEER those records designated by ENGINEER as being necessary for the development of the PROJECT.

ARTICLE 5. PERIOD OF PERFORMANCE OF WORK

Work is to begin when released by CLIENT and may continue for the duration of the contract.

1. Item 2 – PER – The PER will be completed within 90 days of the execution of this work release.
2. Item 3 – ER – The ER will be completed within 120 days of the execution of this work release.

ARTICLE 6. COMPENSATION

The CLIENT agrees to compensate the ENGINEER for the services described in the scope of work of this work release as follows:

1. For Item 2 – PER, the CLIENT agrees to compensate the ENGINEER for the lump sum amount of Fifteen Thousand Dollars (\$15,000).
2. For Item 3 – ER, The CLIENT agrees to compensate the Engineer for the lump sum amount of Nineteen Thousand Dollars (\$19,000).

ARTICLE 7. INVOICING

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

MILFORD CITY
PO BOX 69
MILFORD, UT 84751

Invoices shall be submitted monthly based on the prior month's effort, and are due and payable within (30) thirty days.

ARTICLE 8. DESIGNATED REPRESENTATIVES

Pursuant to Section 13.1 of the Agreement, designated representatives for the relevant project shall be, unless otherwise notified; notices shall be given as follows:

CLIENT
Nolan Davis
PO Box 69
Milford, UT 84751
435-387-2711

ENGINEER
Jesse Ralphs, PE
Sunrise Engineering, Inc.
25 E. 500 N.
Fillmore, UT 84631
435-743-6151

SUNRISE ENGINEERING
FEE SCHEDULE
EXHIBIT A

Work Code	Work Classification	Hourly Rate	Work Code	Work Classification	Hourly Rate
101	Engineer Intern (E.I.T.) I	\$91	404	CAD Drafter IV	\$95
102	Engineer Intern (E.I.T.) II	\$99	451	Training Specialist I	\$79
103	Engineer III	\$125	452	Training Specialist II	\$94
104	Engineer IV	\$141	455	Training Specialist	\$113
105	Engineer V	\$159	456	Training Manager	\$127
110	Principal Engineer	\$184	460	Training Director	\$159
121	Electrical Engineer Intern (E.I.T.) I	\$103	500	Funding Specialist	\$115
122	Electrical Engineer Intern (E.I.T.) II	\$113	510	Plan Reviewer	\$107
123	Electrical Engineer III	\$130	511	Building Inspector I	\$61
124	Electrical Engineer IV	\$150	512	Building Inspector II	\$84
125	Electrical Engineer V	\$165	513	Building Inspector III	\$105
126	Principal Electrical Engineer	\$185	525	Building Official	\$122
301	Engineering Tech I	\$71	604	GIS Tech	\$89
302	Engineering Tech II	\$86	611	GIS Specialist	\$99
303	Engineering Tech III	\$99	51	Administrative I	\$42
304	Engineering Tech IV	\$121	52	Administrative II	\$53
311	Electrical Tech I	\$79	53	Administrative III	\$68
312	Electrical Tech II	\$89	721	Water Rights Specialist I	\$91
313	Electrical Tech III	\$99	722	Water Rights Specialist II	\$102
314	Electrical Tech IV	\$109	723	Water Rights Specialist III	\$116
315	Electrical Tech V	\$119	921	Survey Tech	\$71
351	Construction Observer I	\$61	930	Survey CAD Tech	\$90
352	Construction Observer II	\$81	935	One Man Survey Crew	\$123
353	Construction Observer III	\$89	940	Survey Manager	\$133
354	Construction Observer IV	\$99	945	Registered Surveyor	\$146
401	CAD Drafter I	\$63	950	Principal Surveyor	\$165
402	CAD Drafter II	\$73			
403	CAD Drafter III	\$85			

REIMBURSABLE EXPENSE SCHEDULE

Expense	Rate	Mark-Up
Mileage	\$0.59 per mile	N/A
Field Vehicle (on site)	\$50 per day	N/A
Per Diem Meals	\$57 per day	N/A
Troxler Nuclear Density Gauge	\$40 per day	N/A
High Density Scanner	\$150 per hour	N/A
Material Testing Lab Work	Actual Cost	15%
Outside Consultants, Aerial Photography, etc.	Actual Cost	15%
Lodging	Actual Cost	10%
Other Expenses incurred	Actual Cost	10%

Fee schedule will automatically change once per year in January, and is subject to change on other occasions.

Base 02-2016



MILFORD CITY, A Municipal Corporation

RESOLUTION NO. 15-2016

**A RESOLUTION OF THE CITY COUNCIL
OF MILFORD CITY, UTAH**

**ADJUSTING COMPENSATION AND SALARIES
FY 2016-2017**

WHEREAS, the City of Milford hereby adjust the compensation and salaries for the officers and employees of Milford City as set below, and;

1. Mayor	\$ 7,200.00 per year payable monthly
2. Council member	\$ 4,800.00 per year payable monthly
3. City Administrator/Treasurer	\$47,906.82 per year payable bi-weekly
4. City Recorder	\$39,211.17 per year payable bi-weekly
5. City Administrative Assistant	\$30,472.00 per year payable bi-weekly
6. City Foreman	\$53,677.64 per year payable bi-weekly
7. City Leadman	\$50,009.76 per year payable bi-weekly
8. Attorney (Retainer)	\$ 6,000.00 per year payable monthly

NOW THEREFORE, BE IT RESOLVED, that the City Council of Milford, Utah does hereby Adjust City of Milford Compensation and Salaries.

Passed by the City Council of Milford, Utah this _____ day of _____, 2016 by the following vote:

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

MILFORD CITY

RESOLUTION NO. 16-2016
A RESOLUTION GOVERNING THE USE OF ELECTRONIC MEETINGS.

WHEREAS, pursuant to U.C.A. § 52-4-207 public bodies may convene and conduct electronic meetings; and

WHEREAS, The Milford City Council is a public body as defined in U.C.A. § 52-4-103; and

WHEREAS, it is occasionally necessary to convene a public meeting of the Board by means of telephone, video or other electronic conference technology; and

WHEREAS, the City Council has the means to hold meetings using various telecommunications technologies; and

WHEREAS, U.C.A. §52-4-207 requires a public body adopt a resolution governing the use of electronic meetings; and

WHEREAS, it is in the City Council's best interest to permit electronic meetings when a council member is unable to physically attend at the scheduled location; and

WHEREAS, the City Council wishes to adopt RESOLUTION #15-2016, establishing procedures governing electronic meetings for the City Council; now, therefore,

BE IT RESOLVED by the City Council of the City of Milford, Utah that:

1. City Council members or the Mayor may participate in public meetings electronically or telephonically.
2. Notice of the possibility of an electronic meeting shall be given to the City Council members at least 24 hours before the meeting. In addition, the notice shall describe how a City Council member or Mayor may participate in the meeting electronically or telephonically.
3. If one or more members of the City Council or the Mayor participate electronically or telephonically, public notices of the meeting shall so indicate. In addition, the notice shall specify the anchor location where the members of the City Council not participating electronically or telephonically will be meeting and where interested persons and the public may attend, monitor, and participate in the open portions of the meeting.
4. Notice of the meeting and the agenda shall be posted at the anchor location. Written or electronic notice shall also be provided to at least one newspaper of general circulation within the state and to a local media correspondent. These notices shall be provided at least 24 hours before the meetings.
5. When notice is given of the possibility of a City Council member or the Mayor appearing

electronically or telephonically, said City Council member may do so and shall be counted as present for purposes of a quorum and may fully participate and vote on any matter coming before the City Council. At the commencement of the meeting, or at such time as any City Council member initially appears electronically or telephonically, the chair shall identify for the record all those who are appearing telephonically or electronically. Votes by members of the City Council who are not at the physical location of the meeting shall be confirmed by the chair.

6. The anchor location, unless otherwise designated in the notice, shall be at the Milford City Offices located at 405 South Main, Milford, Utah, or at the Milford EMS Building, 880 North Main, Milford. The anchor location is the physical location from which the electronic meeting originates or from which the participants are connected. In addition, the anchor location shall have space and facilities so that interested persons and the public may attend, monitor, and participate in the open portions of the meeting.
7. No more than two City Council Members or one City Council Member and the Mayor may participate in a board meeting electronically or telephonically.
8. In order to encourage all city Council members to be present personally for City Council meetings any individual member may not appear at a City Council Meeting electronically more than twice a year.

This Resolution shall be effective immediately upon adoption.

The foregoing resolution was passed and adopted at a regular meeting of the City Council on the 19st day of July, 2016, by the following vote:

Ayes: _____	Nays: _____
_____	_____
_____	_____
_____	_____
_____	_____

Absent: _____

Milford City

By: _____
Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder

ORDINANCE NO. 4-2016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MILFORD, UTAH AMENDING THE CODE OF REVISED ORDINANCES.

NOW THEREFORE, BE IT ORDAINED BY THE City Council of Milford City that the Milford City Code of Revised Ordinances is hereby amended to read as follows:

Section 1. A new SECTION 10.01.380 is hereby added to read as follows

10.01.380 ServLine Leak Protection Program

Milford City hereby offers the SERVLIN Leak Protection Program to its customers. This leak protection program shall be implemented on August 1, 2016. This program automatically enrolls every Residential customer into the program at a rate of \$2.00 per month.

1. Residential customers may decline to participate in the Leak Protection Program by calling Customer Service at 866-737-6840. Any residential customer declining to participate in the program shall be documented. Any customers who are documented as declining from the program shall then be responsible for the full amount of their bill with no adjustments being made in the future by Milford City or through ServLine.
2. All requests for residential billing adjustments must be made through the ServLine Program by contacting Customer Service at the number provided. Customers who decline to participate in ServLine will not be eligible for a leak adjustment.
3. Customers who qualify for leak adjustments through the ServLine Program will be responsible to pay their average bill using a five year average for the period in which the leak occurred. In the event that there is not five years worth of usage to calculate an average, a one year average will be used. If an eligible customer does not have one years worth of usage history, customer will be responsible for minimum billing rate plus an additional \$25.00. ServLine will pay up to **\$2,500** of an excess water bill resulting from a qualifying leak. Amounts in excess of **\$2,500** will continue to be the responsibility of the Customer.
4. When the Milford City Water Department has made effort to notify the owner and/or tenant of a possible leak and said owner/tenant does not respond, they will not be eligible for an adjustment in any following billing periods.
5. It is the customer's responsibility to keep his plumbing system in good working order.
6. Milford City shall be under no obligation to extend the deadline or time for paying any bills because the customer disputes the amount of the bill or liability for the bill.
7. Customers must present proof that a leak has been repaired prior to an adjustment being made. (i.e., copy of an invoice for materials or bill from a plumber). In the event that the leak did not require repairs (i.e., plumbing fixtures or toilet seals were replaced), Customer will be responsible for contacting Milford City Office Utility Department to request that a meter check be performed to verify normal usage on the meter.
8. Customers shall NOT receive more than one leak adjustment during any twelve (12) month period.
9. The City of Milford, through our ServLine Program, shall not be obligated to make any adjustments of any bills not submitted within Sixty (60) days from the billing date.
10. Adjustments on water bills will NOT be made on the following:
 - a. Residential customers who do not have their own water meter.
 - b. Commercial or Industrial Customers, Bulk Water Customers, or any Multi Family Units that are Master Metered.
 - c. Premises left or abandoned without reasonable care for the plumbing system.

Implementation of SERVLIN Leak Program

- d. Leaks on irrigation systems or irrigation lines, leaks on any water lines coming off the primary water service line, plumbing leaks in any structure other than the primary residence.
- e. Excess water charges not directly resulting from a qualifying plumbing leak.
- f. Filling of swimming pools or hot tubs, or leaks in swimming pools or hot tubs; and
- g. Watering of lawns or gardens.

Section 2. Effective Date. This Ordinance shall take effect immediately upon publication or posting.

The foregoing ordinance was passed and adopted at a regular meeting of the City Council on _____, 2016, by the following vote:

AYES: _____

NAYS: _____

ABSENT: _____

Milford City

Nolan Davis, Mayor

Attest:

Monica D. Seifers, City Recorder